

AP1

Contact Officer: Richard Farnhill

KIRKLEES COUNCIL

APPEALS PANEL – EDUCATION (SCHOOL TRANSPORT)

Thursday 28 August 2014

Present: Councillor Iredale (in the Chair)
Councillors Dodds and Lowe

1 Interests
No interests were declared at the meeting.

2 Exclusion of the Public

RESOLVED - That acting under Section 100(A)(4) of the Local Government Act, 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act, as specifically stated in the under mentioned Minutes.

3 School Transport Appeal – LW
(Exempt information in relation to any individual. The public interest in disclosing the information is outweighed by the need to maintain confidentiality around the details of a child who is the subject of the appeal regarding the provision of school transport which outweighed the public interest in disclosing the information).

The Panel considered an appeal submitted by the parents of LW in relation to the provision of free home school transport.

RESOLVED – That the appeal be not upheld.

AP2

Contact Officer: Tish Barker

Tel. 01484 221000

KIRKLEES COUNCIL

APPEALS PANEL – EDUCATION SCHOOL TRANSPORT

Thursday 2 September 2014

Present: Councillor N Turner (in the Chair)
Councillors C Iredale and H Richards

1 Interests
No interests were declared.

3 Exclusion of the Public

RESOLVED - That acting under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act, as specifically stated in the undermentioned Minute.

4 School Transport Appeal (JR and MR)
(Exempt information relating to the identity of an individual seeking financial assistance from the Authority. The public interest in maintaining the exemption, which would protect the rights of an individual under the Data Protection Act 1988, outweighs the public interest in disclosing the information and providing greater openness in the Council's decision making)

The Panel considered the information in the report and information received from the Service and the parent and:

RESOLVED – That the appeal be refused.

KIRKLEES COUNCIL

APPEALS PANEL – EDUCATION SCHOOL TRANSPORT

Monday 29 September 2014

Present: Councillor C Iredale (in the Chair)
Councillors Dodds & Turner

1 Minutes of the Previous Meeting

That the minutes of the Panel held on 2 September 2014 be approved as a correct record.

2 Interests

No interests were declared.

3 Exclusion of the Public

RESOLVED - That acting under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act, as specifically stated in the undermentioned Minute.

4 School Transport Appeal (TC & EC)

(Exempt information relating to the identity of an individual seeking financial assistance from the Authority. The public interest in maintaining the exemption, which would protect the rights of an individual under the Data Protection Act 1988, outweighs the public interest in disclosing the information and providing greater openness in the Council's decision making)

The Panel considered the information in the report and information received from the Service and the parent and:

RESOLVED – That the appeal be refused.

5 School Transport Appeal (DB-S & MB-S)

(Exempt information relating to the identity of an individual seeking financial assistance from the Authority. The public interest in maintaining the exemption, which would protect the rights of an individual under the Data Protection Act 1988, outweighs the public interest in disclosing the information and providing greater openness in the Council's decision making)

The Panel considered the information in the report and information received from the Service and the parent and:

RESOLVED – That the appeal be refused.

6 School Transport Appeal (OL)

(Exempt information relating to the identity of an individual seeking financial assistance from the Authority. The public interest in maintaining the exemption, which would protect the rights of an individual under the Data Protection Act 1988, outweighs the public interest in disclosing the information and providing greater openness in the Council's decision making)

The Panel considered the information in the report and information received from the Service and the parent and:

RESOLVED – That the appeal be refused.

7 School Transport Appeal (SK)

(Exempt information relating to the identity of an individual seeking financial assistance from the Authority. The public interest in maintaining the exemption, which would protect the rights of an individual under the Data Protection Act 1988, outweighs the public interest in disclosing the information and providing greater openness in the Council's decision making)

The Panel considered the information in the report and information received from the Service and the parent and:

RESOLVED – That the appeal be refused.

CGAC2

Contact Officer: Andrea Woodside - Tel. 01484 221000

KIRKLEES COUNCIL

CORPORATE GOVERNANCE AND AUDIT COMMITTEE

Friday 15 August 2014

Present: Councillor Richards (in the Chair)
Councillors D Hall, Hardcastle, Marchington, Sokhal and Wilkinson

1 Membership of Committee

Councillor Sokhal substituted for Councillor Mather.

Councillor Marchington substituted for Councillor K Pinnock.

2 Minutes of Previous Meeting

RESOLVED - That the Minutes of the meeting held on 4 July 2014 be approved as a correct record.

3 Interests

No interests were declared.

4 Admission of the Public

It was noted that Agenda item 15 would be considered in private session (Minute No. 15 refers).

5 Deputations/Petitions

No deputations or petitions were received.

6 Public Question Time

No questions were asked.

7 Corporate Customer Standards Annual Report 2013-2014

The Committee received the Corporate Customer Standards Annual Report 2013-2014 which set out an overview of third stage complaints and Local Government Ombudsman investigation outcomes.

The report advised that, although the number of third stage complaints received by the Council raised by 13% in 2013/2014, the number progressed to the Local Government Ombudsman remained in line with the Kirklees population.

The report set out a breakdown of statistics, setting out the number of complaints received by service area, and a regional comparison against the West Yorkshire area. The Committee noted that, during 2013/2014 the

number of complaints received by Kirklees Council equated to 18.54% of those submitted in the West Yorkshire area. It was noted that, during this period, the number of third stage complaints either upheld or partly upheld was 17.2%.

The Committee were asked to consider the introduction of an exit survey for complaints following a suggestion from the Ombudsman that feedback from service users regarding complaint handling could be actively sought. The Committee were supportive of the suggestion but felt that such a survey would need to take place with a representative sample of complainants that had received both positive and negative outcomes to their complaint. The Committee were mindful that feedback was more likely to be forthcoming from persons who had had a negative outcome and agreed that the sample returns needed to be monitored.

RESOLVED - That the Corporate Customer Standards Annual Report 2013/2014 be noted.

8 Strategic Planning Committee and Development Management Improvements

The Committee received a report which sought approval for the implementation of a number of changes to the terms of reference of Planning Committees. The report indicated that the suggestions were proposed following a review of the existing structures in conjunction with the Planning Advisory Service. The peer review had taken place during November 2013, and feedback had been given at a dedicated session on 31 March 2014. Consequently, a questionnaire had been provided to all elect members regarding a range of issues relating to planning decision making and a summary of the responses was attached at Appendix 1 of the report.

Further to the peer review, and the response of the circulated survey, the report proposed a number of discussion points relating to the future arrangements for Planning Sub Committees and set out a number of recommendations.

The Committee gave consideration to each of the recommendations set out within the report and determined the proposed recommendations to be presented to Council.

RESOLVED - That the report be submitted to Council on 3 September 2014 with the following recommendations;

(1) That approval be given to proposals to replace the existing Planning and Highways Committee with a Strategic Planning Committee as detailed in paragraphs 3.9 to 3.13 of the report, subject to consideration of increasing the membership from 8 to 9 Members (ratio 4:2:2:1).

(2) That the Draft Terms of Reference, as attached at appendix 2 of the report, be endorsed subject to further consideration of the threshold for

residential development (item no.4) and officers providing clarification in terms of (i) mixed use developments and (ii) the significance of developments relative to their surrounding area.

(3) That approval be given to the proposal to retain the existing Planning Sub-Committees subject to a review of their current membership and terms of reference, and that officers be authorised to make any consequential amendments to sections B and F of the Constitution.

(4) That Council give consideration to proposals (i) limiting the number of speakers at the Planning Sub Committees and Strategic Planning Committee, and (ii) introducing a requirement for pre-registration of speakers.

(5) That the introduction of webcasting for meetings of Strategic Planning Committee and Planning Sub Committees be endorsed.

(6) That officers be authorised to amend the Constitution to provide for the introduction of recorded votes for all planning decisions at Strategic Planning Committee and Planning Sub Committees

(7) That approval be given to the proposal that all applications for major development (as defined by Article 2 of the Town and Country Planning (Development Management Procedure)(England) Order 2010 [as amended]) that are determined at meetings of the Strategic Planning Committee or a Planning Sub Committee shall be subject to a Committee/Sub Committee Site Visit.

(8) That approval be given to the proposal that the Chairpersons of Strategic Planning Committee and Planning Sub Committees shall, in addition to undertaking mandatory annual planning refresher training, each receive targeted training to assist them in performing in the role of Chair.

(9) That the preparation of a good practice guide (based upon the principles set out at Appendix 3 of the report) for chairpersons of Strategic Planning Committee and Planning Sub Committees be endorsed.

(10) That a more widespread application of the existing arrangements, as set out in the current Planning Protocol, for Members of the Strategic Planning Committee or Planning Sub Committees to engage with applicants at both pre-application stage and in the early stages of submission, be endorsed.

(11) That greater encouragement be given to Ward Councillors to become involved within the process of engagement on planning applications subject to appropriate safeguards.

(12) That it be noted that, where practicable, meetings of the Strategic Planning Committee will be held at a suitable venue in reasonable proximity to the location of applications being considered.

(13) That the proposal to review the operation of the revised operating procedures after 12 months, and for a report on the review to be submitted to Corporate Governance and Audit Committee, be endorsed.

(14) That the Assistant Director (Legal, Governance and Monitoring) be authorised to make all of the necessary amendments to the Constitution in order to facilitate the implementation of changes as set out above.

9 Procurement of Banking Services

The Committee received a report which set out an update on the procurement of banking services. The report explained that Bury Council had led a tender process for the provision of financial, procurement and legal services. Following the publication of a tender process three tenders were received and all three were then evaluated by the participating authorities based upon the evaluation criteria specification. The terms and conditions of the highest scoring bank following the tendering exercise were currently being assessed by Bury Council.

The Committee noted that officers would work with the successful bank in migrating banking services from the Co-Operative Bank, and that the new banking arrangements were expected to be in place by 1 April 2015.

RESOLVED - That the update on the Council's Procurement of banking Services be noted.

10 External Audit Process Report and Technical Update

The Committee received a copy of the KPMG External Audit Progress report and technical update, dated July 2014. The report provided an overview of progress of the external audit and highlighted key current issues. The report set out details of the 2013/2014 audit deliverables, and an update to Value For Money profiles within the technical update.

RESOLVED - That the External Audit Progress Report and Technical Update be noted.

11 Update on progress of Final Accounts Process - 2013-2014

The Committee received a report which set out an update on the progress of the final accounts process for 2013/2014 Financial Year, including bad debt write-offs. An Appendix to the report set out details of debt that had been written off during 2013/2014, which totalled £7.4m. The report advised that, although these debts had formally been written off, it did not mean that the Council would not pursue the debt if new information emerged and there was potential for recovery.

The Committee noted that it would be asked to approve the Statement of Accounts towards the end of September, once the audit had been completed.

RESOLVED - That the program of the Final Accounts Process 2013/2014, including bad debts write offs, be noted.

12 Nomination of Representative to Calderdale and Huddersfield NHS Foundation Trust

The Committee received a report which requested the appointment of a member to the Calderdale and Huddersfield NHS Foundation Trust for the 2014/2015 municipal year. The report set out the statutory duties expected of the role and indicated that Councillor Hilary Richards had been proposed following consultation with group business managers.

RESOLVED - That Councillor Hilary Richards be appointed as the Council's nominee to the Calderdale and Huddersfield NHS Foundation Trust.

13 Corporate Governance and Audit Committee 2014/2015 - Meeting Schedule and Workplan

The Committee received a schedule of planned activity for 2014/2015 municipal year.

RESOLVED - That the work programme be noted.

14 Exclusion of the Public

RESOLVED - That acting under Section 100(A)(4) of the Local Government Act, 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act, as specifically stated in the undermentioned Minute.

15 Quarterly Report of Internal Audit 2014/2015 - Quarter 1: April to June 2014

(Exempt information under Part 1 of Schedule 12A of the Local Government Act 1972 namely that the report contains information relating to the financial or business affairs of any particular person (including the Authority holding that information). The public interest in maintaining the exemption outweighs the public interest in disclosing the information and providing greater openness in the Council's decision making).

The Committee received the Quarterly Report of Internal Audit 2014/2015 - Quarter 1 (April to June 2014).

RESOLVED - That the Quarterly Report of Internal Audit 2014/2015 - Quarter 1 (April to June 2014) be noted.

CGAC3

Contact Officer: Andrea Woodside Tel – 01484 221000

KIRKLEES COUNCIL

CORPORATE GOVERNANCE AND AUDIT COMMITTEE

Friday 26 September 2014

Present: Councillor Richards (in the Chair)
Councillors Armer, D Hall, Hardcastle, Mather, K Pinnock and Wilkinson

1 Membership of the Committee

Councillor Armer substituted for Councillor Palfreeman.

2 Minutes of previous meeting

RESOLVED – That the Minutes of the meeting held on 15 August 2014 be approved as a correct record.

Pursuant to Minute No. 11, Councillor Hardcastle requested detail regarding the reporting mechanisms relating to bad debt. The Committee requested that the Director of Resources submit a report on the Council's approach to the collection of income to a future meeting.

3 Interests

No interests were declared.

4 Admission of the Public

It was noted that all agenda items would be considered in public session.

5 Deputations/Petitions

No deputations or petitions were received.

6 Public Question Time

No questions were asked.

7 Final Audit Report

The Committee received the KPMG Final Audit Report 2013/2014 which summarised key findings arising from

- (i) Audit work in relation to the Council's 2013/2014 Financial Statement and;
- (ii) Work to support the 2013/2014 Conclusion on the Council's arrangements to secure economy, efficiency and effectiveness in its use of resources.

The Committee specifically noted the issues as set out in section 3 of the report which provided an evaluation of the key risks affecting the Council's 2013/2014 Financial Statement, which had been identified in the 2013/2014 External Audit Plan. The paper set out KPMG's detailed findings for each of the risks identified.

RESOLVED – That the KPMG Final Audit Report be received and noted.

8 Approval of Council's Final Accounts 2013/2014

The Committee received a report which sought approval of the final accounts. The report advised that the audit of the 2013/2014 Statement of Accounts was substantially complete, and that the Council's auditors (KPMG) had issued their Annual Governance Report. The report submitted to the Committee summarised significant findings, conclusions and recommendations arising from audit work throughout the year.

It was noted that responsibility for approving the Statement of Accounts was delegated to the Committee and the Governance Report confirmed that the Council's underlying financial reporting and value for money processes continued to be robust.

The final version of accounts was attached to appendix A of the report. A copy of the Annual Governance Statement was provided at appendix B.

RESOLVED

(1) That the Statement of Accounts 2013/2014, be approved, and that the Statement of Responsibility be certified by the Chair.

(2) That the letter of representation be approved and signed by the Chair on behalf of the Committee.

DCBS1

Contact Officer: Susan Ginty - Tel. 01484 221000

KIRKLEES COUNCIL

DISTRICT COMMITTEE – BATLEY AND SPEN

Tuesday 26 August 2014

Present: Councillor Alvy in the Chair
Councillors Akhtar, D Hall, L Holmes, Light, Lowe, Mayet, O'Neill,
S Pandor, A Pinnock, K Pinnock, Smaje, Stubley

Apologies were received from: Councillors Kendrick, Lawson, Palfreeman, Sheard

1 Welcome and Introduction

The Chair welcomed everyone to the meeting.

Following the sad news of her death, tribute was paid to former Councillor Margaret Bates.

Councillor K Pinnock was congratulated on her peerage.

The Chair thanked former Batley Birstall and Birkenshaw and Spenn Valley Area Committee Chairs Councillor Lowe and Councillor S Hall and outlined the District Committee arrangements and geographical area. Members of the Batley and Spenn District Committee were invited to introduce themselves.

2 Minutes of the Previous Meeting

RESOLVED –

That the minutes of the following Committee meetings be approved as correct records; meeting of the Spenn Valley Area Committee held on 27 March 2014 and Batley Birstall and Birkenshaw Area Committee held on 4 March 2014.

3 Interests

There were no declarations of interest.

4 Admissions of the Public

It was noted that all Agenda items would be considered in public session.

5 Deputations/ Petitions

There were no deputations or petitions.

6 Batley and Spen District Committee

In June 2014 the Council established four District Committees. District Committees have the same delegated authority and revenue budgets as the former Area Committees.

The geographical area covered by the District Committee is that formally covered by the Spen Valley and Batley Birstall and Birkenshaw Area Committees. Councillors from the six wards make up the District Committee membership.

Council made a commitment to explore future development of area working including more devolved responsibility to District Committees and a mechanism to devolve beyond that.

The arrangements for the District Committee in the interim transition period were outlined by the Chair. The District Committee would hold four meetings in 2014/2015 which would rotate between the Batley and Cleckheaton Town Halls (subject to availability). The remaining meetings would be held in November, January and March.

Budget allocations comprising of the rollover from the previous Committee/wards and the new budget allocation, would be ring fenced to Batley East and West Wards, Birstall and Birkenshaw ward, and Spen Valley wards as shown in the budget breakdown sheet within the budget report at item 7.

It was proposed that a grant scheme would operate as determined at item 7.

A Cabinet working group was currently working on proposals for devolution. The recommendations from the Cabinet working group would be considered at Policy and Governance Committee in October with a view to a Council decision in December.

In the discussion that followed, concerns were expressed about the size of the new District Committees, engagement, and the need for real involvement and dialogue with opportunities to influence the proposals for devolution. Comments could be fed into the Cabinet working group via the Chair or Councillor Calvert the allocated link Cabinet member.

As it was felt wider consultation was needed and residents and members wished to feed in and listen to debate, a proposal was made that workshop style discussions on devolution be held at the next public meeting.

The Council budget is under severe pressure and difficult decisions will need to be made. Different areas have different needs and priorities and the Council budget is reducing. Reference was made to the budget consultation and timescales for decision making. District Committees would in the future take decisions about local services so Councillors need to hear from residents and there needs to be dialogue before decision making and an understanding of the financial challenges ahead.

RESOLVED –

That the report be noted and working arrangements for 2014/2015 were agreed subject to consideration at Item 7 (Budget Report).

7

Budget Report

The budget balances were noted and allocations were ring fenced as set out in 2.2 of the budget report:

Batley East and West wards - £22,757.84 revenue.

Birstall and Birkenshaw wards - £11,136.45 revenue.

Spenn Valley wards – £32,664.24 revenue and £55,788.63 capital (capital carried forward from the remaining budget).

RESOLVED –

(1) That the current budget position be noted and the following fast track commission awards and discretionary grants approved by the Head of Safe and Cohesive Communities with the support of Committee members, be noted:

- (a) £566 revenue - fast track commission Communities and Leisure. Paint the Town Red White and Blue (Birstall and Birkenshaw ward) This was described as a having been a very successful event.
- (b) £1,000 revenue - fast track commission Communities and Leisure Magic Mondays at Oakwell Hall (all wards £167.00 per ward). Approximately 3,500 people attended this event over the holidays.
- (c) £958 revenue - fast track commission Streetscene and Housing. Tourist Information Board (Birstall and Birkenshaw ward).
- (d) £1,000 revenue -fast track commission Streetscene and Housing Cleckheaton in Bloom (Spenn Valley wards).
- (e) £360 revenue - discretionary grant Spennborough Chamber of Trade. Cleckheaton in Bloom (Spenn Valley wards).

(2) That the underspends relating to the following projects be returned to the 2014/2015 budget:

- (a) Spen Bottoms (engagement design, materials and publicity) approved 29 January 2013 for £2,950.00. £2,316.94 was spent leaving £633.06 to be returned to Spen Valley Revenue Budget.
- (b) Church Grange Orchard approved 20 March 2012 for £438.20, £438.20 to be returned to Spen Valley Revenue Budget.
- (c) Batley Business Association – Batley Vintage Day approved 10 December 2013 for £11,915.00; £11,527.71 was spent leaving £387.29 (£193.64 Batley East and £193.65 Batley West) to be returned to Batley East and Batley West Revenue Budget. The project, with a Spitfire fly past, was described as a great success.
- (d) Batley Cricket Club facilities for disabled and kitchen facilities, £20,030.60 approved 10 December 2013. £19,611.98 was spent leaving £418.62 (£209.31 Batley East and £209.31 Batley West) to be returned to Batley East and Batley West capital budget.
- (e) Friends of West End Park Pathway - approved 20 August 2013 for £2,000.00. Veolia grant funded the improvements. £2,000.00 be put back into the Spen Valley budget.
- (f) Artwork - Luddite rising - approved 1 January 2011 for £12,500 £210.00 to be returned to the Spen Valley capital budget.

(3) That the following allocations be approved:

- (a) £2,500,00 revenue - Dig In at Manor Gardens (Batley East and West wards).
- (b) £10,025.00 capital - Parks and Open Spaces Scholes Recreation Ground Pathway Improvements (Spen Valley) - perimeter path and contribution to park entrance pathway. It was agreed a different surface material may be used if appropriate.

8 Public Question Time

Questions were asked in regard to the following issues and Councillors advised as to the way forward:

- * Are local charities affected by the amalgamation of charitable funds and are they still giving out funds? The Batley Sick Fund and the Henry Coulter Trust are amalgamated but still available for the benefit of local people in the Batley borough. Councillor O'Neil undertook to look into the situation and confirm the current arrangements.

- * Will Councillors fight the closure of markets due to cuts and are the Batley toilets going to remain closed? The books have to be balanced. There are various proposals in the budget, and everything will be taken into account. There is a consultation on the budget proposals and people have the opportunity to get involved in the consultation and feed in their views. Batley was described as having gone from a loss making market to adding to the local economy. The budget will be set by full council and there are difficult decisions and drastic cuts to be made. Residents need to be engaged as much as possible.
- * Is there £7.5 million spent on substance abuse? Work is ongoing in combating substance abuse.
- * Will we need as many Councillors after the cuts? The Council will change with the scale of the cuts. There may not be significant savings in cutting Councillor numbers, but the role of Councillors may be redefined.
- * Why are outstanding projects shown on the budget report? There may be aspects of the project to be delivered, monitoring information required, or financial aspects to conclude on these projects.
- * There are safety concerns at the island/right turn on Healey Lane. Councillor Lowe undertook to look into it with Highways.
- * Why wasn't the Able 2 project on the budget report? It should have been included. S.Ginty agreed to look into it.

**9 Dates of Future Meetings
RESOLVED –**

That the next meeting will take place 11 November 2014 7pm in Cleckheaton.

DCDM1

Contact Officer: Jackie Ingham - Tel. 01484 221000

KIRKLEES COUNCIL

DISTRICT COMMITTEE – DEWSBURY AND MIFIELD

16 September 2014

Present: Councillor Darren O'Donovan in the Chair
Councillors Kane, Ahmed, Patel and Rowling

Apologies were received from: Councillors Scott, Firth, Patel, Hussain, Bolt, Lees Hamilton and Taylor

Approximately 38 members of public

1 Welcome and Introduction

The Chair welcomed everyone to the meeting and committee members introduced themselves. He advised the 'Openness of Local Bodies Regulations 2014' had been approved by Parliament, allowing the public to film, tweet and blog at meetings of the Council.

Annual Council agreed to revise the Constitution to permit recordings to be made at meetings of the Council which are open to the public. Anyone wishing to record proceedings are asked to inform the Chair prior to the start.

Any recordings may only be taken overtly and from the designated public area. The Chair can instruct the recordings be stopped in instances where it becomes disruptive or distracting to the order and conduct of the meeting. The Chair advised the Council would be making a recording this meeting.

A member of the public advised that he wished to record the meeting, but that if he had to sit in the designated area, then he would not.

2 Minutes of the Previous Meeting

RESOLVED – That the minutes of the of the meeting of the Dewsbury Area Committee held on 18 March 2014 be approved as a correct record.

Approval of the Minutes from the Mirfield, Denby Dale and Kirkburton Area committee meeting on 7 April 2014 were deferred to the next meeting.

There was a request for response to two of the questions asked on at Dewsbury Area Committee meeting on 18 March:

Could a 20 miles per hour speed limit be introduced in Dewsbury Town Centre, Andrew Bullen, Principal Engineer in Highways advised that a 20 mph policy was agreed at Cabinet in December 2013.

The criteria tends to be on casualites, and the Highways safety team would need to investigate. If the request could not be based on casualties, then councillors would need to fund an investigation.

What is being done to fill in potholes in Dewsbury Town Centre? The Council received Government funding to repair roads damaged by bad weather. There is a programme of small repairs (potholes) and patching. Where this is impractical, the surface is planed off and large scale patching done.

3 Interests

No Councillor declared an interest in any of the items.

4 Admissions of the Public

It was noted that all Agenda items would be considered in public session.

5 Deputations/ Petitions

Mr Shaun Maddox advised he had the three deputations to present.

- (a) There is a car park in the centre of Thornhill, Dewsbury South, called Chapel Lane car park. People park all over the place in it as it has no markings. There are also difficulties in people crossing at the top of Foot Lane because cars are parking within ten metres of the junction. He made a request that double yellow lines be put on Chapel Lane to stops cars being parked so near to the junction.
- (b) Could householders along Whitley Road, on the way up to Charlotte's ice cream parlour be asked to cut their hedges back, as parents with buggies are being forced out into the road?
- (c) Cars coming out of the car park at Charlottes ice cream parlour are having to edge over the white line to check that it is safe for them to pull out. This is because of the two walls at either side of the entrance. There is a concern an accident will take place and could Highways look to address it.

Councillor Ahmed advised the meeting he would organise site visits to the locations to address the issues if all possible.

6 Kirklees Council Budget

Eamonn Croston, Kirklees Strategic Council Funding Manager gave a presentation on the background to the Council's budget proposals and the public consultation process that started on 8 September.

He described the national deficit reduction programme that started in 2010. The Council has already made £83 million in savings and more will be required over the next three years. There will be an estimated

£30 million funding gap in 2015/16, £51 million in 16/17 and £69 million in 17/18.

The Council published its 2015-18 options and proposals on 14 August 2014. The Council wants to encourage any ideas and suggestions to be put forward. The Economic Strategy and the Health and Wellbeing strategies underpin the plans and key areas include 'building capacity in the community and unlocking innovation' and 'promoting local decision making through a new devolution model'. There are two phases to the consultation. Phase one 8 September to 3 October 2014 and phases two will be in October to November 2014.

Further information is available at www.kirklees.gov.uk/budget2015

The email contact is consultation@kirklees.gov.uk

7 Dewsbury and Mirfield District Committee

Four District Committees were established following decision at full council on 4 June 2014. The four are:

Dewsbury and Mirfield, consisting of the four electoral wards of Dewsbury East, Dewsbury West, Dewsbury South and Mirfield.

Batley and Spennings, consisting of six wards of Batley East, Batley West, Birstall & Birkenshaw, Cleckheaton, Heckmondwike, Liversedge and Gomersal.

Huddersfield, consisting of the seven wards of Almondbury, Ashbrow, Crosland Moor and Netherton, Dalton, Greenhead, Lindley and Newsome.

Kirklees Rural, consisting of the six wards of Colne Valley, Golcar, Holme Valley North, Holme Valley South, Denby Dale and Kirkburton wards.

All the councillors from each ward within the District Committee areas above make up the committee membership.

Although the District Committees currently hold the same delegated powers as the former Area Committees, there is a commitment from the Council to explore the future development of area working. The two areas to be explored and agreed will be: more devolved responsibility to District Committees and a mechanism to devolve responsibility down to a level lower than the District Committees.

A cabinet working group, involving the District Committee chairs has been established to take this forward and a proposal from that group will be considered at Council in December.

Groups wishing to apply for funding from the Dewsbury and Mirfield District Committee should contact their local ward councillors in the first instance and the application information will be issued through the Area and Neighbourhood Action Team.

The 2014/15 - Dewsbury and Mirfield Committee priorities are:

Dewsbury applications: Business, Skills and Growth, Enhancing Life Chances for Young People, Reducing Crime and Connecting Communities, Tackling Health Inequalities, Improving the Environment.

Mirfield applications: Children and Young People, The Environment, Safer Communities.

There will be two portfolio or working groups; Tackling Health Inequalities led by Councillor Paul Kane and Regeneration led by Councillor Eric Firth.

8 District Committee Budget

RESOLVED –

(1) That the following decisions made since the last meeting be noted:

- (a) £600 revenue - Fasttrack Commission for Scooter Pods for Hanging Heaton Junior and Infant School (Dewsbury East).
- (b) £500 revenue - Dis. Grant for the Thornill Lees Graffiti Art project (please note this decision previously reflected in revenue balance but omitted from previous decision summary)

(2) That the underspends relating to the following projects be returned to the 2014/2015 budget:

- (a) Dewsbury Outdoor Festival approved 26 March 2013 for £8,000.00. **£4,205.00** to be returned to Dewsbury and Mirfield revenue budget.
- (b) Dis. Grant for a brochure for the International Boxing Match approved 16 May 2013 for £500, **£500** to be returned Dewsbury and Mirfield revenue budget.
- (b) Dis. Grant for a brochure for Kirklees TV for a documentary on Dewsbury approved 8 October 2013 for £500, **£500** to be returned Dewsbury and Mirfield revenue budget

9 North Kirklees Foodbanks

Julian Hobson, Kirklees Council Welfare & Exchequer Services explained that the Dewsbury Area Committee Councillors had been concerned about the effects on households of the national changes to Welfare Benefits. There has been a steep increase in the demand for support from Foodbanks across the Country and in Kirklees.

The Council had developed a partnership with Fusion Housing to support capacity increase in the voluntary sector across North Kirklees.

This partnership has been progressing well and Helen Minnett from Fusion Housing gave an update. The 'Pantry' foodbank and charity shop combined opened in April 2014 on the ground floor in Empire House, Dewsbury. There are 'food cupboards' in other locations, where people can access food parcels closer to home - St Peter's Church in Birstall, the Salvation Army based in Heckmondwike and one will open in Chickenley Community Centre. There will possibly be one in Mirfield. There is no need for more donations of food. Anyone wishing to get involved can contact Fusion Housing in Empire House, Dewsbury or Tel: 01924 454770

10 Public Question Time

Questions were asked in regard to the following issues and Councillors advised as to the way forward.

Why has the CCTV in Dewsbury Town Centre been removed?

Some seating was removed from Dewsbury Cemetery for repairs, but has not been returned as yet. Could the Council advise when it will be returned.

Some shops in Dewsbury town centre are blocking the pavement areas and some crossing areas with their displays of goods. This is causing a health and safety problem and could it be dealt with.

Could the committee meetings be moved to a later time so that people who work would find it easier to attend. The Chair commented that there was a good turn out to this meeting and he had sent out an invite to the meeting to all known groups in Dewsbury and Mirfield.

The publicised cuts include the cessation of the Dewsbury free town bus, but not the Huddersfield one. The Dewsbury one is valued and popular with the elderly in particular. Is there a way of keeping it?

11 Dates of Future Meetings

The dates of future meetings were noted:

Tuesday 11 November 2014 at 5pm - Reception room Dewsbury Town Hall

Tuesday 03 February 2015 at 5pm - in Mirfield venue to be decide

Tuesday 31 March 2015 at 5pm - Reception room Dewsbury Town Hall

DCH1

Contact Officer: Cheryl Smith - Tel. 01484 221000

KIRKLEES COUNCIL
DISTRICT COMMITTEE – HUDDERSFIELD

16 September 2014

Present: Councillor Mather (Chair)
Councillors; Allison, Brice, Burke, Calvert, Cooper, Hill, Hughes, McBride,
Preest, Smith, Sokhal

Also present: Approximately 25 members of public

Apologies for absence were received from: Councillors; Blanchard, Harris,
Hemmingway, Khan, Sarwar, Scott, Stewart-Turner, Walton, Wilkinson

1 Welcome and Introductions

The Chair welcomed everyone to the meeting and Committee Members introduced themselves.

The Chair also informed the Committee that meeting will be web cast.

2 Minutes of the Previous Meeting

RESOLVED – That the minutes of the meeting of the Committee held on 18 March 2014 be approved as a correct record.

3 Interests

Councillor Burke declared a 'Other Interest' interest in Agenda item 8 regarding applications for funding for the Lindley Carnival and Lindley 10k as the chair of Lindley Community Group and remained in the meeting.

4 Admissions of the Public

It was noted that all Agenda items would be considered in public session.

5 Deputations/ Petitions

Mr Chris Marsden submitted 1 deputation:

That trees be felled and replaced with a new replanting scheme to expose a ceramic mural entitled 'Articulation in motion' on Queensgate by the market hall in Huddersfield town centre.

Councillor Mather advised Mr Marsden that this issue would be passed on to the relevant service in the Council, and a response would be sent to him in due course. Cllrs Preest and Cooper asked to be kept informed and offered to attend a site visit.

6 Huddersfield District Committee

Cllr Mather took the committee through the report which outlined the District Committee arrangements for 2014/15:

Four District Committees were established following the decision taken at annual Council on 4 June 2014. The geographical area formally covered by Huddersfield Area Committee is now covered by Huddersfield District Committee. Councillors of the 7 wards (Almondbury, Ashbrow, Crosland Moor & Netherton, Dalton, Greenhead, Lindley and Newsome) make up the membership of the District Committee.

The District Committee currently has the same delegated powers and authority as the former area committees and budget allocations are ring fenced to the 7 wards. All expenditure decisions will be made at public district committee meetings. The Committee will not operate a grant scheme for 2014/15 and local groups/organisations are encouraged to see funding from other sources. The Committee will have four public meetings this municipal year.

A Cabinet Working Group involving the District Committee Chairs and Cabinet Leads (Cllr C Scott represents Huddersfield District Committee) has been established to explore future development of area working with a proposal returning to Council in December. The two broad areas to be explored and agreed will be more devolved responsibility to district committees and a mechanism to devolve responsibility down to a lower level than the district committee.

In the discussion that followed, a number of concerns and views were expressed about the size of the new District Committees, what services will be devolved and how this will be undertaken in consultation with local groups/organisations and how the Council and District Committee will undertake meaningful engagement activities with local groups/organisations to influence the proposals going forward for devolution.

Cllr Mather reassured the Committee that there will be opportunities for further discussion and debate on this issue and the proposed model for devolution will be tabled at a future public meeting.

RESOLVED – That the report be noted and working arrangements for 2014/2015 were agreed.

7 District Committee Budget

The Committee noted the balance of its budgets and considered funding a number of projects.

Councillor Burke declared a 'Other Interest' for Lindley Carnival and the Lindley 10k run as he is the chair of Lindley Community Group. He remained in the meeting and did not take part in the vote.

RESOLVED –

(1) That the following capital schemes be approved:

- (a) £26,000 Capital – Newsome Ward Environmental and Streetscene Improvements Programme (Newsome Ward) – Locations include; Highfields Community Orchard (cooking facilities), Portland Place (Patching), Back Newsome Road (Planings), Back Springwood Street (Planings), Armitage Village (Patching) and Newsome Ward (Patching – to be advised)
- (b) Change of management for the Dalton Ward Community Minibus (Dalton Ward) from Greenfields Family Centre to Netherhall Learning Campus – No budget implications.

(2) That the following revenue schemes be approved:

- (a) £3,544 Revenue – Lindley Community Carnival 2015 – Lindley Community Group (Lindley Ward)
- (b) £2,000 Revenue – Lindley 10k Community Run 2015 – Lindley Community Group (Lindley Ward)

(3) That the following decisions made since the last meeting be noted:

- (a) £1,000 Revenue – Fast Track – Expanding the support of the Welcome Centre (Dalton Ward)
- (b) £1,000 Revenue – Fast Track – Expanding the support of the Welcome Centre (Greenhead Ward)
- (c) £700.00 Revenue – Fast Track – Greenhead Ward Community Safety - CCTV (Greenhead Ward)

8

Kirklees Council Budget

Carole Hardern – Strategic Council Finance Manager (from Resources – Financial Management, Risk, IT and Performance) attended the meeting on behalf of the Assistant Director and gave a detailed presentation on the background to the Council's budget proposal and the public consultation process that started on the 8 September 2014. The presentation provided information on the Council's Medium Term Financial Plan for 2015-18, which sets out the significant financial savings the Council needs to make and draft options for achieving these budget reductions.

A number of questions were raised which generated a debate on a range of issues relating to; expected impacts of the cuts eg: job losses, who is responsible for the cuts, why the Council has underspends, impacts of reduced services in communities, engaging and retaining volunteers in neighbourhoods, specifically where there are barriers to residents getting involved eg childcare needs and supporting community and voluntary organisations to develop their skills and capacity. Questions were also raised on how decisions will be taken in consultation with residents given there will be ongoing cuts year on year. The need for the Council to undertake meaningful engagement activities at a district committee and local neighbourhood level were emphasised by members of the committee and the public.

The Chair encouraged members of the public to get involved in the consultation as outlined in the presentation and forward on their views, which will feed into the next phase of the consultation process. For more information on the current financial plan and impact statement see; www.kirklees.gov.uk/budget2015

9 Public Question Time

A number of further questions (see below) and points were raised in public question time about Central Government, Council budget reductions, the impacts on communities and how the District Committee and the Council will continue to undertake meaningful engagement activities with local people/groups. Councillors continued to provide detailed responses to the public's concerns and the Chair confirmed that this Committee will demonstrate a commitment to undertaking ongoing public engagement at district and neighbourhood level to inform the priorities of the committee and future devolution arrangements in these challenging times:

'It is very hard to access childcare which can be a major barrier to volunteering, can funds be put in place to pay for childcare?'

'What started the cuts?'

'Are Councillors doing the best thing by pushing the cuts, shouldn't you be leading a mass protest in the way people undermined the poll tax?'

'Why are Councillors not on a picket line leading demo's on the streets?'

'Many volunteers are from the older sector of the community how can we ensure succession and sustainability for the voluntary sector to take on a greater role?'

10 Dates of Future Meetings

The dates of future meetings were noted:

28 October – to be changed to 25 November 2014, 13 January 2015, 17 March 2015 – all meetings to start at 7pm and will be held in the Council Chamber and will be web cast.

DCKR1

Contact Officer: Julie McDowell - Tel. 01484 221000

KIRKLEES COUNCIL

DISTRICT COMMITTEE – KIRKLEES RURAL

Thursday 11 September 2014

Present: Councillor Holroyd-Doveton in the Chair
Councillors Armer, Bellamy, Dodds, D Firth, Greaves, Iredale, Richards,
Ridgway, G Turner and N Turner

Observer: Councillor Pandor:

Apologies for absence were received from Councillors Barraclough, Hardcastle,
Lyons, Ward and Sims, and members of the public

Also present: Approximately 25 members of the public

1 Chair's Welcome and Introduction

The Chair welcomed everyone to the meeting and Committee Members introduced themselves.

2 Minutes of the Previous Meeting

RESOLVED:-

(1) That the minutes of the following Committee meetings be approved as correct records; Mirfield Denby Dale and Kirkburton Area Committee held on 7 April 2014 and Colne Valley Area Committee held on 19 March 2014.

(2) That the minutes of the Holme Valley Area Committee meeting held on 27 March 2014 be approved as a correct record subject to removal of Councillor Holroyd Doveton's name from the list of Councillors present.

3 Interests

Councillor Armer declared a personal interest in Agenda item 9 regarding applications for funding by Shelley Community Football Club and Shepley Village Association, and remained in the meeting.

4 Admissions of the Public

It was noted that all Agenda items would be considered in public session.

5 Deputations/ Petitions

No deputations or petitions were received.

6 Kirklees Rural District Committee – Arrangements 2014-2015

The Committee considered a report which outlined the District Committee arrangements for 2014-2015.

The report informed that District Committees were established at the Annual Council Meeting on 4 June 2014. The geographical area formally covered by Colne Valley Area Committee, Holme Valley Area Committee and Denby Dale and Kirkburton wards was now covered by Kirklees Rural District Committee. The Councillors from the six wards make up the membership of the District Committee. It has the same delegated powers and authority as the former Area Committees.

The Council has made a commitment to explore future development of area working with a proposal returning to Council in December. The two broad areas to be explored and agreed will be more devolved responsibility to a more local level than the District Committee.

A proposal will be taken to Policy Committee in Autumn to begin a consultation relating to Council budget proposals and devolution. A decision will be made in December 2014.

RESOLVED – That the report be noted.

7 Kirklees Rural District Committee Membership 2014-2015

The Committee considered co-opted member nominations for putting forward to the full Council meeting on 1st October 2014 for decision. The Committee considered Parish Council representation on the District Committee.

Co-opted members have been appointed by the Council, from time to time, to the former Area Committees. They brought specialist skills and knowledge, provided intelligence and advice on local issues, and helped the community to engage with the wider community. Vacancies for up to two co-opted members for each of the wards of Golcar and Colne Valley were advertised in August 2014.

It was proposed that nominations be put forward to full Council for two representatives from each of the Parish Councils in the Rural District Committee area, except for Holme Valley Parish Council which was asked to put forward three representatives to better reflect the higher population of the Holme Valley.

It was proposed that the co-optees and parish council representatives have the right to attend and speak in public meetings on behalf of the Parish Council or local community, and to be invited to participate in the committee's work for example portfolio work. They would not have voting rights on any delegated powers of the committee.

RESOLVED –

(1) That the nomination of Margetts, Moores, Woolnough and Wright be put forward to the full Council meeting on 1st October for appointment as co-opted members to Kirklees Rural District Committee 2014-2015.

(2) That the following nominations from the Parish Councils be put forward to the full Council meeting on 1st October for appointment as representatives on the Kirklees Rural District Committee 2014-2015.

Denby Dale Parish Council, Brook and Flinders

Holme Valley Parish Council, Christofi, Kaye and Roberts

Kirkburton Parish Council, Paxton and Wightman

Meltham Town Council, Danson and Maxfield

8 Policing and Community Safety in our Rural Communities

The Committee received a presentation from Inspector Trueman, and Kirklees Council officers Walsh and Simpson on the Community Safety Partnership's priorities in rural areas and initiatives, and the Neighbourhood Policing Team structure for the rural area.

A top priority for local people was road safety with work taking place with young people, community representatives and Councillors to reduce anti social behaviour which is vehicle related, speeding traffic and use of drugs and alcohol.

Inspector Trueman explained that the rural Neighbourhood Policing Inspector covered Colne Valley, Holme Valley, Denby Dale and Kirkburton since April 2014. There were three neighbourhood teams working day time and evening plus patrols. Inspector Trueman was responsible for 42 Police Constables, 21 Police Community Support Officers and 5 Sergeants. Each officer was responsible for an identified ward or area.

Challenges in the rural area included sheep rustling, poaching and lamping, and growth of magic mushrooms, a Class A drug. The teams worked closely with the neighbouring forces in South Yorkshire, Derbyshire and Manchester as travelling criminals and stolen vehicles were a large problem. Technology had played a large part in solving crime for example cameras on arterial routes into Kirklees.

Current crime statistics for the area included drugs down by 46% (over 3,000 offences) compared to 57% Kirklees wide, domestic burglary (360 offences) down by 56% compared to 57% Kirklees wide, vehicle crime (1,174 offences) down by 65% compared to 64% Kirklees wide and violent crime (500 offences) down by 48% compared to 49% Kirklees wide. The overall rate of crime was 5.3 per 1,000 population for this area compared to 9.9 per 1,000 population Kirklees wide.

Initiatives to improve community safety in this area were the bogus callers initiative sharing useful phone numbers to check if callers are genuine, no uninvited traders zone and the report it cards of useful contact numbers which will be available electronically in future.

Stone theft was currently an issue in the rural area. People who are unsure whether a crime is being committed are asked to phone Crime Stoppers and take details or to phone 999 if they see stone being removed. A number of people had been arrested since the launch of the initiative in early August.

Budget challenges in future would mean working smarter and asking people to try to sort out issues for example neighbour friction before it escalates to crime and monitoring speeding. The focus of resources will be on prevention and early intervention.

It was emphasised that if people see a crime being committed they should phone 999, if they are not sure whether it is a crime or it is a local issue they should phone 101, the staff liaise with each other and will take the appropriate action.

There was some discussion on local crimes.

RESOLVED- That Inspector Trueman, and Kirklees Council Officers Walsh and Simpson be thanked for their presentation.

7

Area Committee Budget

Councillor Armer declared a personal interest in Agenda item 9 regarding applications for funding by Shelley Community Football Club and Shepley Village Association, and remained in the meeting.

The Committee noted the balance of its budgets and considered funding a number of projects. The Committee also considered having a grant scheme for 2014-2015.

RESOLVED –

(1) That the current budget position and £500 discretionary grant to Holmfirth Parish Council towards WW1 Commemorative Event 6/7 September be noted.

(2) That the following revenue schemes be approved:

(a) £2,000 to top up Holme Valley South Neighbourhood Management Group budget for community safety initiatives.

- (b) £1,000 to 25th Salendine Nook Scouts for external brick work repair and new weather proof render.
 - (c) £2,000 to Holmfirth Enterprise and Development Limited towards Holmfirth Food and Drink Festival 2014 subject to feedback on how sponsorship from Kirklees Council has been spent.
- (3) That the following capital schemes be approved:
- (a) £1,228 to Shepley Village Association towards resurfacing the area around the war memorial and bronze plaque.
 - (b) £3,000 to Shelley Community Football Association towards covered seating and ground erosion protection of pitch at Storthes Hall club site.
- (4) That the application from Marsden Community Association for community noticeboards be refused.
- (5) That the committee's grant scheme for 2014-15 be approved.

8 Public Question Time

Questions were asked in regard to the following issues and Councillors responded as follows.

- * Councillor Turner asked the Chair for information on meetings which are discussing devolution and powers to District Committees. The Chair responded that the Cabinet working party is discussing models, no decision have yet been made and that there will be a workshop on 25th September for members of this committee to discuss and feed in ideas.
- * Councillor Ridgway asked the Chair whether a decision has been made to devolve waste collection. The Chair responded that no decisions have been made yet.
- * Councillor Ridgway asked that the public meetings for this Committee be held in more central locations. It was agreed that the meetings should continue to rotate across the district in community venues.
- * Kirklees Youth Councillors asked a number of questions including could these meetings be better publicised and devolution. The Chair responded that publicity would be looked into.
- * A question was asked about publicising Ward Councillor contact details and political group. The Chair responded that the Committee would not promote political groups.

9 Dates of Future Meetings

RESOLVED –

That future meetings take place at 7.00 pm as follows:

Thursday 13 November 2014 at community venue in Colne Valley/Golcar

Thursday 12 February 2015 at community venue in Kirkburton ward

HWB3

Contact Officer: Penny Bunker 01484 2210000

KIRKLEES COUNCIL
HEALTH AND WELLBEING BOARD

Thursday 28 August 2014

Present: Dr Steve Ollerton (in the Chair)
Councillor Calvert
Councillor Hill
Councillor K Pinnock
Councillor Sokhal
Carol McKenna - Greater Huddersfield Clinical Commissioning Group
Chris Dowse - North Kirklees Clinical Commissioning Group
Dr Judith Hooper – Director of Public Health, Kirklees Council
Dr Nadeem Ghafoor - North Kirklees Clinical Commissioning Group
Kiran Bali – North Kirklees Clinical Commissioning Group
Helen Wright - Healthwatch
Vanessa Stirum – Greater Huddersfield Clinical Commissioning Group
Catherine Riley – Calderdale and Huddersfield NHS Trust
Chris Reeve – Locala
Dawn Stephenson - South West Yorkshire Mental Health Trust
Elaine Wyllie - NHS England (Area Team)
Caroline Griffiths - Mid Yorkshire Hospitals Trust

27 Membership of the Board/Apologies

Apologies for absence were received from Councillor Viv Kendrick, Councillor Cath Harris, Councillor Robert Light, Dr David Kelly, Rory Deighton, Adrian Lythgo, Chief Superintendent Tim Kingsman.

The following substitutions were noted:

Sue Richards substituted for Alison O'Sullivan.
Councillor Hill substituted for Councillor Kendrick.
Councillor Sokhal substituted for Councillor Harris
Dr Ghafoor substituted for Dr Kelly
Helen Wright substituted for Rory Deighton
Catherine Riley substituted for Owen Williams
Chris Reeve substituted for Robert Flack
Caroline Griffiths substituted for Stephen Eames
Dawn Stephenson substituted Steven Michael.

28 Minutes of Previous Meeting

The Board considered the Minutes of the meeting held on 31 July 2014.

RESOLVED - That the Minutes of the meeting held on 31 July 2014 be agreed as a correct record.

29 Interests

No interests were declared.

30 Admission of the Public

It was agreed that all agenda items would be considered in public session.

31 Deputations/Petitions

No deputations or petitions were presented to the Board.

32 Public Question Time

There were no public questions received.

33 Better Care Fund - Update

The Board considered a further report on the Better Care Fund planning template. It was noted that following revised guidance from NHS England, further information was required within the revised planning template to be submitted to NHS England by 19 September 2014. The report and supporting presentation updated the Board on the development of the approach to the Better Care Fund within Kirklees, to date. This included information on;

- * the key influences
- * what success would look like
- * what experience said about a community model
- * single point of access
- * national conditions regarding the Better Care Fund
- * metrics
- * reduction in non-elective activity
- * a breakdown of funding
- * the BCF expenditure plan 2015/2016

The report outlined that the Better Care Fund would be implemented in 2015/2016. It was not new money but comprised elements of existing CCG and Local Authority funding. The report outlined a breakdown of the funding. The Better Care Fund would be put into a pooled budget (under Section 75 of the NHS Act 2006) with joint governance arrangements between the Clinical Commissioning Groups and Local Authorities. The report sought the approval of the Health and Wellbeing Board to delegate authority to the Director of Resources and the Assistant Director for Commissioning and Health Partnerships, in consultation with the Chair and the Nominated Clinical Commissioning Group members to agree and sign off the updated Kirklees Better Care Fund planning template in order to meet the deadline. Approval of the template would be subject to consideration by appropriate governance structures within the Clinical Commissioning Groups and Kirklees Council.

In considering the report and presentation, the Board discussed the public accountability aspect in respect of the Better Care Fund. It was agreed

that it would be appropriate to bring monitoring information to Board meetings in the future. There were discussions on the implications in respect of particular communities within Kirklees and it was noted that the Better Care Fund was only one part of the work being undertaken, including targeted preventative services.

In discussing the decision making pathway for the BCF template it was noted that there were sections for completion by the acute trusts which would ensure that they were also involved in the application process.

RESOLVED

- (1) That delegated authority to sign off the completed BCF planning template be given to the Director of Resources and Assistant Director for Commissioning and Health Partnerships, in consultation with the Chair and the nominated Clinical Commissioning Group members.
- (2) That the completed template and copies of the slide presentation be circulated to all Members of the Board and be made available on the Council website.

34 Caring for our Futures: A Vision for Adult Social Care and Support in Kirklees

The Board considered a report by Margaret Watt, Head of Commissioning and Quality, Commissioning and Health Partnerships, which shared a draft of the vision for Adult Social Care in Kirklees to seek the comments and suggested amendments of Members of the Health and Wellbeing Board.

The report indicated that the Council considered that the publication of a vision for Adults Social Care would be useful to act as an overarching strategic document to guide the work both of commissioning and partnerships and wellbeing and integration, and to provide information for a wider public audience.

The document drew on the Joint Health and Wellbeing Strategy and reflected on the various strategic visions that had been in place for some time within Adults Social Care. It also drew on Cabinet reports that had guided budget discussions in recent years.

The vision, which was in keeping with the policy approaches within the Care Act 2014, set out a formal statement of approach from the Council which included:

- * The challenges that the Council faces in relation to Adult Social Care over the coming years
- * A response based on -
 - * Prevention and early intervention
 - * Best use of new technology
 - * Supporting self-care and self-help
 - * Limiting public sector interventions to the shortest possible period
 - * Focusing interventions and enabling people to regain as much independence as possible
 - * Increasing reliance on families and communities

* Building community and individual capacity

The Board welcomed the vision document, in particular the strong message regarding the case for change. It was felt helpful to align the messages between Health and Social Care. It was felt that it might be useful to describe what the future might look like, similarly to the North Kirklees Clinical Commissioning Group work on 'our street'. It was agreed that Members of the Board would feedback information and comments to Margaret Watt during September and October. A further version of the vision would be shared again with the Health and Wellbeing Board.

RESOLVED:

(1) That the draft vision document be noted.

(2) That Members of the Board feedback any comments or suggested amendments to Margaret Watt, Head of Commissioning and Quality, Commissioning and Health Partnerships by the end of October 2014.

(3) That the final version of the document be circulated to the Health and Wellbeing Board.

35 Date of Next Meeting

The Board considered arrangements for its next meeting.

RESOLVED - That the next meeting be held on 25 September 2014 in Reception Room, Dewsbury Town Hall.

HWB4

Contact Officer: Steve Copley – 01484 221000

KIRKLEES COUNCIL
HEALTH AND WELLBEING BOARD

Thursday 25 September 2014

Present: Cllr Viv Kendrick (Chair)
Councillor Jean Calvert
Rory Deighton – Healthwatch Kirklees
Chris Dowse – North Kirklees CCG
Judith Hooper – Director of Public Health
David Kelly – North Kirklees CCG
Tim Kingsman – West Yorkshire Police
Phil Longworth – Children and Adults, Kirklees Council
Anna Lunn – Public Health, Kirklees Council
Carol McKenna – Greater Huddersfield CCG
Sarah Muckle – Public Health, Kirklees Council
Steve Ollerton - Greater Huddersfield CCG
Chris Reeve – Locala
Catherine Riley – Calderdale and Huddersfield NHS Foundation Trust
Keith Smith - Children and Adults, Kirklees Council
Rachel Spencer Henshall – Public Health, Kirklees Council
Vanessa Stirum - Greater Huddersfield CCG
Karen Taylor – South West Yorkshire Partnership NHS Trust

36 Membership of Committee

Apologies for absence noted on behalf of Cllrs Cath Harris and Kath Pinnock, plus Stephen Eames, Robert Flack, Adrian Lythgo, Steven Michael, Alison O’Sullivan, Owen Williams and Elaine Wyllie

Catherine Riley substituted for Owen Williams
Chris Reeve substituted for Robert Flack
Karen Taylor substituted for Steven Michael.

37 Minutes of previous meeting

The minutes of the Health and Wellbeing Board on 28 August 2014 were approved as a correct record

With reference to minute 33, Phil Longworth, Health Policy Officer, explained that following submission of the “Better Care Fund” template on 19 September 2014, as planned, NHS England are undertaking a “National Consistent Assurance Review”. The submitted template will be revised in light of feedback from this process. A copy of the revised

template will be shared with members of the Health and Wellbeing Board in due course.

Early feedback has highlighted the importance of engaging with local acute providers to ensure the plans are deliverable. This engagement needs to be undertaken in the context of existing mechanisms for dialogue between commissioners and providers. The Integrated Commissioning Executive will identify appropriate opportunities to discuss the detail of proposals with providers.

38 Interests

Dr David Kelly and Dr Steve Ollerton both declared interests in item 9 because of the references to the development of the “Care closer to home” programme and because of the potential that they, or the GP Federations which their Practices are members of, could become involved in the contracts and work, at some point in the future.

39 Admission of the public

Members agreed to hold the Health and Wellbeing Board in public session.

40 Deputations and petitions

No deputations or petitions were received.

41 Public question time

Mr Peter Claydon (Dewsbury) presented the following question to the meeting:-

‘The North Kirklees Clinical Commissioning Group (CCG) resolved, at its Governing Body meeting yesterday, to pursue a “competitive dialogue” tendering process in developing its Care Closer to Home proposals. These proposals are likely to involve much greater use of local GP practice services. Given that the North Kirklees CCG is a GP led organisation, will the Health and Wellbeing Board be taking the lead in ensuring that the “competitive dialogue” process is transparent and that any potential conflicts of interest are openly discussed and resolved in the public arena’

Chris Dowse and Carol McKenna responded to the question and explained the steps which the CCG’s have already put in place to deal with any potential conflicts of interest etc. which may arise as the discussion and then the subsequent decisions on the development of the “Care closer to home proposals” continues to take shape in 2014 and 2015.

Members of the Board noted the question and the response, and agreed that the Health and Wellbeing Board and Overview and Scrutiny will continue to track the development of the contracts in 2015, along with any questions that may arise on the governance and transparency of the decision making processes involved.

42 Annual Report of the Director of Public Health

Dr Judith Hooper, the Director of Public Health introduced “The annual report of the Director of Public Health 2014”

Dr Hooper also tabled a series of slides to help introduce the report, together with the latest draft of the annual report.

RESOLVED:-

(1) That the Health and Wellbeing Board receives the report and notes its recommendations.

(2) That members of the Board review the content of the report to see how they can contribute to the implementation of the two overarching strategies of in Kirklees: the Joint Health and Wellbeing Strategy and Economic Strategy.

43 Implementation of the Kirklees Joint Health and Wellbeing Strategy (JHWS) for 2014-2020

Dr Judith Hooper, the Director of Public Health, introduced this report and its recommendations which sought the approval of the Board for the suggested governance framework and plan which has been developed to support the implementation of the JHWS.

Dr Hooper tabled a series of slides to help introduce the report, which led to the members of the Board working in three small groups to consider the following key questions:-

(1) What does the Board need to do support and lead the implementation of the JHWS?

- as a group;
- as leaders within their communities and organisations?

(2) Which questions in the Strategic Thinking Framework do the Board consider would be best used to provide focussed reviews by the HWB and partnership organisations?

(3) Resilience is at the heart of the JHWS and is crucial to staff wellbeing and reducing dependency. As leaders, what can you do to develop the resilience agenda in your organisations, for staff and to build community capacity?

Members of the Board went on to discuss the key points raised by each of these groups, following which Judith Hooper and officers agreed to write up the feedback from these group sessions, to provide a report back to a future meeting of the Board.

RESOLVED - That the Health and Wellbeing Board agrees with the recommendations within the report for:-

- the proposed JHWS governance structure and implementation plan

- the general direction of travel of the work streams
- their collective and individual JHWS leadership roles and responsibilities.

44 Integrated care programme – Update – Mid August to mid-September 2014

The Board considered a report which set out the aims, objectives and progress made by the Greater Huddersfield and North Kirklees Care closer to home programme. In addition, the report set out the progress with tasks in the period from mid-August to September 2014.

RESOLVED - That the Health and Wellbeing Board notes this progress report and supports the continuing work of the CCG's in Kirklees. Further progress reports to be provided in due course.

45 Right care, right time, right place programme

Carol McKenna, Greater Huddersfield CCG, presented this report to provide the Board with an update on the work being undertaken to develop the "Right care, right time, right place" programme.

The report set out details on the current position in relation to the programme as a whole, along with references to the work being undertaken jointly with the North Kirklees CCG and the Council on the "Care closer to home" initiative.

Members of the Board noted that today's report had also been shared with the Joint Overview and Scrutiny meeting on 22 Sept 2014, and that further updates will continue to be provided for both meetings

Dr Judith Hooper, Directors of Public Health, plus colleagues from Public Health, also agreed to speak to Carol McKenna about Appendix A to the report and the accuracy and source of the statements on "self-care".

RESOLVED - That the Health and Wellbeing Board notes this progress report.

46 Disabled Children's Charter for Health and Wellbeing Boards

Phil Longworth, Health Policy Officer, introduced a report on behalf of Matthew Holland, Head of Children's Trust Management and Development, which requested the Board to consider signing the Disabled Children's Charter for Health and Wellbeing Boards.

Members of the Board agreed to sign up to the charter, but asked officers to check and clarify their questions on the responsibilities of the Children's Trust and the Health and Wellbeing Board for the delivery of the outcomes etc and how these will be managed and monitored by the agencies and bodies involved.

RESOLVED - That the Health and Wellbeing Board will support the signing of the Disabled Children's Charter.

47

Date of next meeting

The Board considered the arrangements for the next meeting

RESOLVED - It was resolved that the next meeting be held on Thursday 30 October 2014 in Huddersfield Town Hall

HWB5

Contact Officer: Penny Bunker – 01484 221000

KIRKLEES COUNCIL
HEALTH AND WELLBEING BOARD

Thursday 30 October 2014

Present: Councillor Viv Kendrick (Chair)
Councillor Kath Pinnock
Councillor Mohan Sokhal
Dr David Kelly – North Kirklees Clinical Commissioning Group
Dr Judith Hooper – Director of Public Health
Rory Deighton – Healthwatch Kirklees
Vicky Dutchburn - Greater Huddersfield Clinical Commissioning Group
Keith Smith - Kirklees Council
Catherine Riley – Calderdale and Huddersfield NHS Foundation Trust
Chris Reeve – Locala
Dawn Stephenson - South West Yorkshire Partnership NHS Trust

48 Membership of the Board/Apologies

It was noted that Councillor Sokhal was substituting for Councillor Calvert.
Keith Smith was substituting for Alison O’Sullivan.
Vicky Dutchburn was substituting for Carol McKenna.
Catherine Riley was substituting for Owen Williams.
Chris Reeve was substituting for Robert Flack.
Dawn Stephenson was substituting for Steven Michael.

Apologies for absence were received from Alison O’Sullivan, Carol McKenna, Chris Dowse, Councillor Cath Harris, Councillor Jean Calvert, Kiran Bali, Vanessa Stirum, Dr Steve Ollerton, Adrian Lythgo, Chief Superintendent Tim Kingsman, Robert Flack and Steven Michael.

49 Minutes of previous meeting - 25 September 2014

The Board considered the Minutes of the meeting held on 25 September 2014.

RESOLVED - That the Minutes of the meeting held on 25 September 2014 be agreed as a correct record.

50 Interests

Board members were asked to declare if there were any agenda items in which they had interests.

RESOLVED - The Board noted that Dr David Kelly declared an interest in respect of the Care Closer to Home Update at item 10, as a Member of a

GP Federation that could potentially bid for contracts as part of the Care Closer to Home work. Given the item contained high level information, Dr Kelly remained in the meeting and took part in the discussion.

51 Admission of the public

Members agreed that all items would be considered in public session.

52 Deputations/petitions

There were no deputations or petitions received by the Board.

53 Public question time

There were no public questions received by the Board.

54 Late Urgent Agenda Item

The Board received information on the decision of Kirklees Council to establish a Child Sexual Exploitation and Safeguarding Member Panel. It was noted that whilst Panel meetings would be held in private in order to consider confidential and sensitive issues, it had been agreed that the Panel would report publicly to the Health and Wellbeing Board, to update on progress and enable the Board to inform the work of the Member Panel.

RESOLVED- That the Board supported an addition to its terms of reference, subject to Council agreement, to receive progress reports from the CSE and Safeguarding Member Panel.

55 Kirklees Safeguarding Children Board Annual Report 2013-14

The Independent Chair of Kirklees Safeguarding Children Board attended the Health and Wellbeing Board meeting to present the Safeguarding Children Board's Annual Report for 2013/14.

Bron Sanders, Chair of the Safeguarding Children Board since April 2010, indicated that the Board was stable and mature with very committed partner organisations effectively maintaining focus on the priorities for Kirklees despite challenges.

The report continued to outline some of the challenges and achievements during 2013/14. These included challenges around the Child and Adolescent Mental Health Service provision and the Common Assessment Framework where the need for improvement had been identified. The Children's Trust had been taking forward the issues through re-commissioning and project management.

The report continued to set out progress achieved against the following areas:

- * Child protection and Looked After Children trends
- * Domestic abuse
- * Strengthening families and advocacy
- * Children's participation in child protection conferences

- * Supervision
- * Voluntary, community and faith sector
- * Safeguarding teenagers

It was noted that a 7 point strategy was considered in January 2014. The Safeguarding Board continued to run face to face training on CSE and was now targeting managers and CSE agency leads or Single Point of Contacts. In addition an e-learning package had been commissioned which was launched in July 2014. The report continued to outline the work being undertaken in respect of missing children and the police resources that has been put in place to investigate the circumstances of people who go missing, including children.

In looking forward the report set out issues that had already been identified including further work on CSE, such as development of a bespoke training plan for schools to identify to pupils and teachers the signs of being groomed for CSE.

During the year the Board had undertaken a section 11 audit which looked at the effectiveness of agencies safeguarding children. This initially took the form of a self-evaluation audit which was followed by a challenge event in July 2013. The audit succeeded in identifying the areas of further work including training, work on the Common Assessment Framework pathway: seeking the views of children and young people: efficient and effective IT systems and service transitions from children's to adult's.

In considering the report the Board discussed the awareness raising work within schools in order to identify potential exploitation of children at the earliest point. The Board also briefly explored the work being undertaken with faith communities, some of whom had access to their own training or the Safeguarding Children Board training provision. The Board thanked Bron Sanders for attending the meeting and presenting the annual report.

RESOLVED -

(1) That Bron Sanders, Independent Chair of the Kirklees Safeguarding Children Board, be thanked for attending the meeting and presenting the Board's Annual Report 2013/14.

(2) That the Safeguarding Children Board Annual Report be welcomed and noted, in particular the breadth of activity undertaken, including the Child Sexual Exploitation work stream.

56 Implementation of Requirements of Children and Families Act

The Board considered a report on the implementation of the Children and Families Act Part 3 which became a statutory requirement from 1 September 2014. The section addressed the management of and provision for children and young people with Special Educational Needs and Disabilities (SEND) and their families, and would introduce some fundamental changes. The legislation sought to bring about large scale

cultural changes in the ways services for children and young people are planned and delivered. The age range covered 0 to 25.

The Health and Wellbeing Board noted that in order for the Council to make the necessary changes, four task and finish groups had been responsible for the following elements of work:

- * Developing a vision for a child and family centred approach
- * Developing a Local Offer - providing information to all about services and provision
- * Working with schools to develop a graduated whole school approach to meeting the needs of children and young people with SEN
- * Developing Education Health and Care Plans to replace statements of SEN, and the statutory processes that support the plans
- * Developing transition protocols for children with SEND aged 0 to 25 years

The report continued to set out implications for the Health and Wellbeing Board regarding the act. It was suggested that the Health and Wellbeing Board should assure itself that there was a specific policy in terms of how the Council intended to support the needs of local children and young people.

In considering the report the Board recognised that all organisations needed to contribute to the Local Offer, specifically providing details of contacts and links to appropriate information.

The Board noted that regular updates were being provided to the Children's Trust regarding the work on implementing the requirements of the Act. Board Members considered a complex area of change and it was agreed that a further report on the development of a child and family centred approach should be discussed at a future Health and Wellbeing Board meeting.

RESOLVED -

(1) That the update and overview of the introduction of requirements as part of the Children's and Families Act be noted, including particular implications for the Health and Wellbeing Board.

(2) That the list of organisational contacts, as part of the Local Offer, be circulated to Members of the Board, to provide additional information and updated contacts as appropriate.

57 Integrated Commissioning Priorities for Children and Young People 2015 and beyond

The Board considered a report on the progress in refreshing the integrated commissioning priorities for children and young people. It was noted that the current version of priorities covered 2013 to 2016 and focused on the following five priorities, as identified by the Children's Trust:

- (1) Mental, Emotional Health and Wellbeing
- (2) Looked After Children and Care Leavers - improving life chances
- (3) Young People - improving life chances by being ready for and having opportunities for work
- (4) Disabled Children - improving life chances
- (5) Child Sexual Exploitation - improving life chances of those at risk

In 2013 the Children, Young People and Families Integrated Commissioning Group was formed and was focusing on issues during 2014 to support wider priorities including the healthy child's programme; early intervention and vulnerability; emotional health and resilience, including CAMHS and Looked After Children's accommodation.

Members of the Board then divided into three working groups to discuss the priorities with a view to the contributions of the groups being considered as part of the broader Children's Trust review of the priorities for the Children, Young People and Families work.

RESOLVED - That the views of Board Members within the three working groups be fed into future discussions regarding commissioning priorities for Children and Young People by the Children's Trust.

58 Care Closer to Home

The Board received an update on Care Closer to Home including the progress of the contract procurement process. It was noted that a bidders event was being held on 6 December which would enable providers to network as well as meet with commissioners. The Board sought assurances that there were conversations being undertaken with other commissioners, for example, Public Health, to ensure that potential impacts are being identified. Dr Kelly confirmed that Public Health and the Local Authority would be members of the programme board to enable a full understanding of impacts on wider systems. It was recognised that there needed to be a fairness about the information being given to each potential provider.

RESOLVED - That the update on the Care Closer to Home Programme be received and noted.

59 Meeting the Challenge Update

The Board also received an update on the progress of implementing the Meeting the Challenge Programme. Dr Kelly reported on the Paediatric Assessment Unit that had opened on the Dewsbury Hospital site. It was noted that current performance was below the level anticipated with only one to two children a day being transferred to Pinderfields. The Board noted that many of the tasks in the work programme would not come on stream until 2015.

RESOLVED - That the update on the Meeting the Challenge Programme be received and noted.

60

Health Protection Board

The Health and Wellbeing Board received a report on the work of the Health Protection Board Sub Committees. Previous updates had been received in October 2013 and April 2014.

Dr Judith Hooper, Director of Public Health drew the Boards attention to a risk log issue regarding the FLUENZ nasal spray. It was noted that the nasal spray contained a small amount of a pork derivative as one of its additives. For this reason some Imams were saying that the spray cannot be used in Islam. The vaccine was targeted at children between the ages of 2 and 4.

The Director of Public Health had raised concerns with Public Health England nationally, with the support of Kirklees Healthwatch, because of a risk that a proportion of children in Kirklees would not be immunised. Kirklees Public Health and Kirklees Healthwatch were attending a joint workshop to consider the issues around the uptake of the FLUENZ immunisation.

The Director of Public Health continued to provide an update on Ebola and indicated that Kirklees was an area of low risk. Public Health was working closely with the Council Communications Service to manage the message within Kirklees.

The Director of Public Health raised issues concerning the non attendance by some partners at Health Protection Board meetings. It was agreed that it would be appropriate for the Chair of the Health and Wellbeing Board to write to those partners to express the Boards concerns.

RESOLVED -

(1) That the Health and Wellbeing Board note the concerns of the Health Protection Board regarding the FLUENZ Nasal spray and advice within certain communities. Noting in particular that concerns had been raised by Public Health and HealthWatch with Public Health England.

(2) That the update on Ebola be received and noted.

(3) That the Chair of the Health and Wellbeing Board write to the Chief Executive of the Mid Yorkshire Hospitals Trust expressing concern about Trust participation in key partnership bodies.

61

Chairs Announcement

Councillor Kendrick announced that it would be the final Health and Wellbeing Board meeting for Dr Judith Hooper in her role as Director of Public Health for Kirklees. On behalf of the Board, Councillor Kendrick thanked Judith Hooper for all her work over a number of years as Director of Public Health, to drive important issues forward. Dr Hooper was given the best wishes of the Board for her retirement.

RESOLVED -

(1) That Dr Judith Hooper be thanked for all her work and achievements in Kirklees as Director of Public Health.

(2) That Dr Hooper be given the best wishes of the Board for a long and happy retirement.

62

Date and Arrangements for next Meeting

The Board noted that the next meeting would be held on Thursday 27 November 2014 in the Reception Room at Dewsbury Town Hall. It was noted that the meeting would start at 1pm and be followed by a development session from 2pm until 5pm.

RESOLVED - That arrangements for the next meeting of the Board on 27 November 2014 be noted.

LSC2

Contact Officer: Jenny Bryce-Chan

KIRKLEES COUNCIL

LICENSING AND SAFETY COMMITTEE

Wednesday 15 October 2014

Present: Councillor Hussain in the Chair
Councillors Allison, Armer, Brice, Dodds, Hall, Hardcastle, Hill, Iredale,
Patel, Richards, Ridgway, Sokhal

1 Membership of the Committee

Councillor Bellamy substituted for Cllr Palfreeman.

2 Minutes

The minutes of the meetings of the Committee held on 4 June 2014 were approved as a correct record.

3 Interests

No interests were declared.

4 Admission of the public

The Committee considered the question of the exclusion of the public and determined that all the items be taken in public session.

5 Deputations/Petitions

No deputations or petitions were received.

6 Public Question Time

No questions were asked.

7 Assessment Criteria & Convictions Policy

The Committee considered a report seeking approval to introduce an Assessment Criteria and Convictions Policy for Licensed Drivers.

The submitted report indicated that Kirklees Council had not previously had a specific policy to assess the suitability of applicants for joint hackney carriage and private hire license in the district. Assessment has always been made against the Department of Transport Circulars 2/92 and Home Office Circular 13/92 which are now considered to be out of date.

RESOLVED: - That approval be given to the introduction of the Assessment Criteria and Convictions Policy, following amendments to the wording contained in Section 7 of the report.

8 Revised Licensing Policy Statement

The Secretary of State requires all Licensing Policies to be reviewed every five years and in accordance with the SOS guidance the committee was asked to consider the revised licencing policy for Kirklees for 2015-2020.

RESOLVED: - That approval be given to the adoption of the revised Licensing Policy Statement.

9 Unmet Demand Survey

The Committee was asked to consider a report which outlined whether the Council should continue to impose quantity restrictions of Hackney Carriage Licences. The present legal provision on quantity restrictions for Hackney Carriages outside London is set out in Section 16 Transport Act 1985.

The Committee was advised that Kirklees Council currently restricts the number of Hackney Carriage licences to 249 for the whole of the district.

RESOLVED - That the Council will continue to impose quantity restrictions on the numbers of Hackney Carriage Licences.

SMC3

Contact Officer: Penny Bunker - Tel. 01484 221000

KIRKLEES COUNCIL

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

Monday 11 August 2014

Present: Councillor Stewart-Turner (in the Chair)
Councillors D Hall, Mather, Patrick and Rowling

Apologies: Councillors Burke and Hill

9 Minutes of previous meeting

The Committee considered the Minutes of the meeting held on 7 July 2014.

RESOLVED - That the Minutes of the meeting of the Committee held on 7 July 2014 be approved and agreed as correct record.

10 Interests

No interests were declared.

11 Admission of the Public

The Committee determined that all agenda items would be considered in public session.

12 Corporate Peer Challenge

The Management Committee considered a report on the Local Government Association Corporate Peer Challenge which set out the findings of a visit to the Council in February 2014.

The Management Committee was informed that the Peer Challenge had considered the Council's planned shape, role and focus and whether it was appropriate to meet future operational challenges. The Peer Challenge had also been asked to consider financial pressures and whether the work the Council was doing to stay ahead of the challenge was of an appropriate quality to ensure intended outcomes.

The inspection had concluded that Kirklees Council had been well lead and managed. This was complemented by a strong relationship with partners both locally and regionally.

In respect of the narrative, strategy and priorities about "what Kirklees is for", it was felt that a single narrative that can bring partners together and set a direction for change, was lacking. It was suggested that a sharper set

of outcomes based priorities was required, informed by the narrative. It was felt that the Council's political leadership needed to assert itself in respect of the direction of the Council.

The findings also highlighted that local issues predominated and there was a need to ensure consideration on borough wide basis. Evidence considered by the Peer Challenge had concluded that the Council provided high quality service provision but this would have to be addressed as part of the future organisation, with much reduced funding.

The overall conclusions from the Peer Challenge were:

- * The need for a political leadership settlement to set a clear direction and single narrative for the Council against agreed priorities.
- * The Cabinet to realign itself fully around the agreed priorities
- * The political narrative to inform a series of strategic decisions to shape and meet the changes required moving forward.

The report continued to set out the findings of the Corporate Peer Challenge in respect of leadership and governance, priority setting, financial planning and viability, capacity and resources, and integration of health and social care.

In considering the findings of the Corporate Peer Challenge, the Management Committee discussed the narrative or vision for Kirklees. This issue had also been identified by the Comprehensive Spending Review Scrutiny Task Group and the Committee sought to understand how the narrative issue was being addressed. David Smith, Director of Resources, indicated that the work was being taken forward and was set out in the Corporate Plan. The vision would include what a typical street in Kirklees would look like. It was agreed that the Corporate Plan would be considered by the Management Committee.

The Committee considered the reference to the predominance of local issues, rather than a borough wide focus. There was a discussion concerning devolution and whether that put the focus on local issues again. In response it was suggested that by aligning strategically and then devolving locally, it would be possible for devolution to be aligned to the strategic objectives of the Council. Discussions on devolution were taking place initially at Policy Committee with a framework currently being developed to set out the devolution proposal.

The Management Committee discussed the approach to assets and the perceived lack of an effective process to apply when working with communities to take on responsibility for former Council assets. There was a discussion on the Council's approach to risk, particularly in the transfer of assets and the need to ensure risks were highlighted whilst not impeding decision making.

The Management Committee also discussed the considerable changes facing staff including the need for increased flexibility as well as an

acknowledgement of tasks that staff would not be doing in the future. It was agreed that these issues would be discussed within the Resources Scrutiny Panel when it looked at the changing face of Kirklees.

In respect of the next steps for the Corporate Peer Challenge report, Carl Whistlecraft, Head of Governance and Democratic Services, reported that the cross party Members Commission would be considering the Peer Challenge findings. An action plan would be developed and would be considered at a future meeting of the Management Committee.

RESOLVED -

(1) That The Management Committee note the findings and recommendations of the Corporate Peer Challenge.

(2) That the action plan developed in response to the recommendations of the Corporate Peer Challenge, be presented to a future meeting of the Committee.

13 Scrutiny Work Programme 2014/2015

The Management Committee considered the proposed work programmes for the four Scrutiny standing panels for the 2014/2015 Municipal Year.

In considering the proposed work programmes, the Management Committee noted that both the Children and Young People's Scrutiny Panel and the Wellbeing and Communities Scrutiny Panel would be looking at the issue of recruitment and retention of social workers. It was suggested that the Lead Members consider options for working together to ensure that there was not duplication of effort. It was recognised that the formal Health Scrutiny work would potentially mean that some areas of the Wellbeing and Communities Scrutiny Panel work programme would slip during the Municipal Year.

RESOLVED - That approval be given to the work programmes for the Scrutiny standing panels as set out in the report.

14 Date of next meeting

The Management Committee considered the date and agenda issues for the next meeting of the Management Committee. It was noted that a legislative and policy update would be considered at the next meeting.

RESOLVED - That the next meeting of the Management Committee be held on Monday 8 September 2014 at 10.00am in the Town Hall, Huddersfield.

SMC4

Contact Officer: Penny Bunker – 01484 221000

KIRKLEES COUNCIL

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

Monday 8 September 2014

Present: Councillor Stewart-Turner (in the Chair)
Councillors Burke, D Hall, Hill, Mather, Patrick and Rowling

15 Minutes of Previous Meeting

The Committee considered the Minutes of the meeting held on 11 August 2014.

RESOLVED – That the Minutes of the meeting held on 11 August 2014 be approved as a correct record.

16 Interests

There were no interests declared.

17 Admission of the Public

The Committee determined that all agenda items would be considered in public session.

18 Scrutiny of the Budget Setting Process

Following earlier discussions, the Management Committee gave consideration to how Scrutiny would be involved in scrutinising the budget setting process for 2014/15.

At the earlier discussion the Management Committee had considered that whilst appropriate for Scrutiny to have the opportunity to influence and comment on the budget process, there was some reservations concerning the exact role of Scrutiny and clarifying this in the context of party political engagement in the process.

Gill Eastwood, Assistant Director Financial Management, Risk, IT and Performance outlined the progress to date regarding the development of the budget, including the current phase of public consultation on a series of underpinning questions.

Ms Eastwood indicated that a number of themes had emerged around which services would be reshaped. These were health and wellbeing, economic resilience, early intervention and prevention and social productivity.

The Management Committee reflected on the previous work that had been undertaken as part of the Comprehensive Spending Review and wanted to understand if that work had formed part of the current process. It was confirmed that the current phase of budget activity linked directly to the findings of the CSR work, which underpinned all the service information.

In considering the opportunities for Scrutiny to engage in the budget setting process, it was noted that the current issues under consideration were within the public domain, however some of the future proposals, whilst still at a development stage, may be covered by budget protocols and have to be dealt with informally by Scrutiny.

There was a discussion regarding the appropriate role of Overview and Scrutiny in engaging wider Councillors in understanding budget proposals. It was considered that where work programmes were considering issues that would form part of the budget proposals it would be appropriate to consider and comment on those proposals at an early stage where possible. It was also considered appropriate that the Scrutiny Lead Members discuss the areas that were within their portfolios. It was appropriate that Scrutiny advised wider Councillors where a discussion would be taking place linked to budget proposals so that Councillors could attend if they wished.

Management Committee concluded that it would look at the overall budget setting process including the three themed areas. Management Committee would develop an understanding of how the approach had been reached, including how the themes had been identified.

RESOLVED

(1) That Management Committee consider a report on the budget process and the development of the themed approach.

(2) That the Scrutiny Panels look at areas of the budget relevant to their portfolios including linkage to issues that are already within work programmes.

(3) That when Scrutiny Panels are having discussions related to budget proposals, publicity of the meetings is circulated to all Councillors.

19

Date of Meeting

The Management Committee considered arrangements for its next meeting.

RESOLVED – That the next meeting of the Management Committee be held on Monday 6 October 2014 in the Town Hall, Huddersfield.

SMC5

Contact Officer: Penny Bunker – Tel 01484 221000

KIRKLEES COUNCIL

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

Monday 6 October 2014

Present: Councillor Stewart-Turner (in the Chair)
Councillors Burke, D Hall, Mather, Patrick and Rowling

Apologies: Councillor Hill

20 Minutes of Previous Meeting

The Committee considered the Minutes of the meeting of the Committee held on 8 September 2014.

RESOLVED – That the Minutes of the meeting held on 8 September 2014 be approved as a correct record.

21 Interests

There were no interests declared.

22 Admission of the Public

The Committee determined that all agenda items would be considered in public session.

23 Performance Monitoring

The Management Committee considered an overview of the Council's performance in relation to the Corporate Plan and Service Delivery Plans for 2014/15, as at Quarter 1 and issues arising from the previous quarter 4 report. Sue Grigg, Directorate Performance Lead attended to present the information.

The Management Committee received information on the issues that had been identified in respect of the Quarter 4 performance information for 2013/14. Information was provided on discretionary housing payments and the Management Committee agreed to request a further explanation on how the grant had been spent within Kirklees and current balances as part of an item to Committee on welfare reform.

The report indicated that there was good progress in respect of the Council helping businesses to succeed and create jobs. It was noted that a further 122 small and medium sized enterprises had committed to taking a further 141 apprentices. Unemployment within Kirklees was decreasing

with 3.1% of the 16-64 year old population in Kirklees unemployed, a decrease of 648 people since May 2014.

It was noted that challenges remained in ensuring that all young people leaving Council care were within employment, education or training.

The Management Committee noted the new approach to the presentation of performance information including the corporate health indicators and the employee commitment measures. In discussing the revised format of the performance report, it was suggested that the reduction in detail limited the ability to scrutinise. However, the Management Committee agreed that Lead Members should explore any potential areas of concern with the Cabinet Member in order to understand the detail which lay beneath the headline information.

The Committee continued to look at the performance indicators in each of the Directorate areas. It was noted that within adult services the majority of indicators were incomplete due to annual statistical returns having to take precedence. The Management Committee commented that where performance was recorded only as percentages, it was difficult to quantify that without knowing the overall numbers involved in the performance area.

In respect of the Place Directorate, there was discussion regarding indicator KI450 which aimed to reduce office accommodation from 7 to 6 sites. It was agreed that this issue could be picked up as part of the Resources Scrutiny Panel discussion on asset management.

The Committee discussed the indicators within the Communities, Transformation and Change Directorate and asked for further information on KI379, the number of residents engaged in community initiatives; KI381, the number of current community groups supported by community engagement. The Management Committee wanted to understand the mechanisms used for gathering the data.

In respect of the number of visits and usage of museums, it was noted that the indicator was green. Councillor Patrick indicated that as part of the work being carried out by the Development and Environment Scrutiny Panel, he was aware that in some areas there had been a reduction in business due to uncertainty about the future of some museum buildings. It was agreed to check if the green forecast rating was appropriate.

RESOLVED :-

(1) That the update on issues raised as part of Quarter 4 performance monitoring be noted.

(2) That officers be thanked for attending to present the Quarter 1 information.

(3) That officers provide a written response on the issues raised as part of discussion on Quarter 1 performance information.

24 Scrutiny approach to issues regarding child sexual exploitation

Following a discussion at the Council meeting on 1 October 2014 and earlier discussions at the Scrutiny Management Committee on 22 September 2014, it was agreed that the Committee would consider the appropriate role and approach for Scrutiny in respect of issues related to the sexual exploitation of children. Alison O'Sullivan, Director of Children and Adults attended for the discussion.

The Director of Adults and Children advised that work that was being carried out by the Crime Commissioners, West Yorkshire Chief Executives, the Directors of Children and Young People's Services on a regional basis as well as an agreement to establish a working group within Kirklees Council to take forward discussions.

The Management Committee considered it important that Scrutiny did not replicate work that was being undertaken in other areas of the Council, rather that it maintained an overview of the work to seek assurance that Councillors were aware of the issues and that appropriate interventions were in place.

Management Committee acknowledged that Scrutiny had a statutory requirement to consider crime and disorder issues and it was agreed that the Development and Environment Scrutiny Panel should have a strategic overview of the crime and disorder elements in relation to the CSE issues. The discussion would not consider individual cases and would look at the multi-agency approach within Kirklees.

The Management Committee highlighted the need to ensure that there was public reporting in respect of the work being undertaken within Kirklees. It was noted that the working group would be reporting to the Health and Wellbeing Board in public session. During the discussion the issue of the Deregulation of Licensed Vehicles Bill was made, it was agreed that officers would find out how the Council was responding to the Bill. There were concerns that with the recent revelations within the Rotherham report that such deregulation may not be appropriate at the current time.

RESOLVED

(1) That the Director of Children and Adults be thanked for attending the Committee meeting.

(2) That the Overview and Scrutiny Management Committee maintain an overview of the work being carried out across the Council in respect of the follow up to Council discussions on child sexual exploitation.

(3) That the Development and Environment Scrutiny Panel, as part of its statutory responsibility regarding crime and disorder, scrutinise the local

policing arrangements and multi-agency approach to safeguarding young people in Kirklees, in light of issues raised by the Rotherham report.

25

Management Committee Work Programme

The Management Committee considered its future work programme and agenda plan. Given the number of agenda items scheduled for November, it was agreed to put back the discussion on welfare reforms until the December meeting.

There was a brief discussion on the current Scrutiny approach to considering performance monitoring information. There was some concern that there was duplication with Lead Members looking at the information and then further discussions at Management Committee. It was agreed that as part of work to look at the future approach to performance monitoring, further consideration would be given to the most appropriate approach to scrutinising the information.

RESOLVED:-

- (1) That the Management Committee note the work programme.
- (2) That the welfare reform update be moved to the December Committee meeting.
- (3) That the Management Committee consider Scrutiny involvement in performance management in a future meeting.

SMC6

Contact Officer: Penny Bunker – Tel 01484 221000

KIRKLEES COUNCIL

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

Monday 3 November 2014

Present: Councillor Stewart-Turner (in the Chair)
Councillors Hill, Mather and Rowling

Attendance: David Smith, Director of Resources
Jacqui Gedman, Director of Economy, Skills & the Environment
Jane Brady, Assistant Director, Customer and Exchequer
Gill Eastwood, Assistant Director, Financial Management, Risk, IT and Performance

Apologies: Councillors Patrick, D Hall and Burke

26 Minutes of Previous Meeting

The Committee considered the Minutes of the meeting held on 6 October 2014.

RESOLVED – That the Minutes of the meeting held on 6 October 2014 be agreed as a correct record.

27 Interests

No interests were declared.

28 Admission of the Public

The Management Committee agreed to consider all agenda items in public session.

29 Lead Member Reports

The Management Committee received progress reports from the Lead Members of the four Scrutiny Standing Panels.

Councillor Rowling provided an update on the work of the Well-being and Communities Scrutiny Panel including the number of ongoing NHS reviews that the Panel was maintaining an overview of. In addition the Lead Member report identified the quality of care in independent sector care homes and home care as a key issue for the Panel at the current time. The Management Committee noted the retirement of one of the voluntary co-optees, and also noted the proactive work being undertaken to develop a constructive relationship with the Cabinet Portfolio Holder.

The Management Committee noted that as the three remaining Lead Members were unable to attend the Committee meeting it was appropriate to roll forward the Lead Member reports for discussion at the next meeting.

RESOLVED :-

(1) That the Report from the Lead Member for the Wellbeing and Communities Scrutiny Panel be noted.

(2) That the Lead Member Reports from the other three Scrutiny Standing Panel's be rolled forward for consideration at the meeting on 8 December 2014.

30 Scrutiny of the Budget Process

The Management Committee received a briefing on the budget process including the progress of the consultation and the work of the Council Change Programme that would be supporting the changes from the current Council to a new reduced Council.

Jane Brady, Assistant Director Customer and Exchequer outlined the responses that had been received through phase one of the public consultation. 1,643 responses had been received compared with 600 in the previous year. Headline findings from the questions that were asked within the consultation indicated that 65% of those responding tended to agree with selling assets: 72% were in favour of prioritising economic growth and development and 83% were in favour of early intervention and prevention as a priority. A copy of all comments received formed part of a report to be considered by Cabinet.

The Management Committee noted that phase two of the consultation started on 27 October 2014 and set out more specific proposals. The consultation closed on 5 December after which analysis would be undertaken and findings presented to the administration. A combined report on both consultations would be considered at full Council in January 2015.

Jacqui Gedman, Director of Economy, Skills & the Environment outlined the working being undertaken by the Council Change Programme including the work to develop themed areas. Currently there were three themed areas, early intervention and prevention, health and wellbeing and economic resilience. However it was felt that health and wellbeing cut across all activities therefore it was possible that the number of themes may reduce to two. Each theme had a theme leader who was looking to design how Council services may look in the future based on outcomes. The final stream of work looked at how a Council might bring in monies as part of an income stream to maximise the opportunity to do more. The Management Committee discussed how Councillors were going to be involved in the development work and noted that it was proposed to have workshops, open to all Councillors to enable them to shape proposals.

Gill Eastwood, Assistant Director, Financial Management, Risk, IT and Performance outlined how the presentation of budget proposals had been refined in order to make information clearer. There continued to be the need to balance a supportive approach to presenting information against governance requirements. Management Committee thanked officers present for attending the meeting and discussed appropriate timescales and next steps for scrutiny of the budget process.

RESOLVED

(1) That officers be thanked for attending the meeting of the Management Committee.

(2) That at the December meeting of the Committee, consideration be given to the work regarding the themed areas. In addition the headlines from the consultation exercise and an overview of the budget timetable be considered.

31

Corporate Plan

The Management Committee received a briefing on the Council's Corporate Plan 2014/15. Andy Simcox, Head of Performance, explained that the draft Corporate Plan would be available every year at the February Budget Council prior to approval at full Council. It acted as the document that connected key plans and strategies together and fed into the planning and performance framework for the Council.

Management Committee welcomed that the Corporate Plan was more succinct than previous iterations. It was felt more accessible as a document. It was noted that the 'vision' included a Member part and an Officer part. The body of the plan set out context, intentions, how the Council was going to achieve and deliver commitments and how it would demonstrate progress. In terms of performance managing against targets the Corporate Plan linked directly to service delivery plans which in turn informed team plans and individual objectives for staff.

Whilst considering the document to be much more 'user friendly' nevertheless Management Committee felt it was perhaps a little too broad and perhaps there needed to be a little more regarding physically measureable objectives. The Management Committee did not want to see over onerous gathering of data, however in setting targets the Management Committee wished to be assured that the Council would know if they were achieving them.

RESOLVED:-

(1) That Mr Simcox be thanked for attending and presenting an overview of the Council's Corporate Plan.

(2) That the overview of the Council's Corporate Plan be noted.

32

Management Committee Work Programme

The Management Committee considered its work programme for the remainder of the municipal year. It was noted that the December meeting had a full agenda and it was therefore agreed to roll forward the Peer Review Action Plan and to receive a Briefing Note on the Health Scrutiny Update. In addition the December meeting would start to review the evidence gathered as part of the Scrutiny Refresh consultation exercise to identify the key areas that were emerging and might inform options for a revised approach to Overview and Scrutiny in Kirklees. In addition the Committee agreed that as part of the January meeting a performance clinic would be undertaken to explain the broader range of performance information that was available as part of the performance management process.

RESOLVED -

(1) The Management Committee noted the work programme for the remainder of the municipal year.

(2) That the outstanding Lead Member reports be considered at the meeting on 8 December.

(3) That the Peer Review Action Plan item be rolled forward to 12 January 2015 and the Health Scrutiny item be provided in the form of a circulated briefing note for information.

33

Date of Next Meeting

The Management Committee considered arrangements for its next meeting.

RESOLVED - That the next meeting of the Management Committee be held on 8 December 2014 at 10am in the Town Hall, Huddersfield.

PC3

Contact Officer: Richard Farnhill Tel. 01484 221000

KIRKLEES COUNCIL
PERSONNEL COMMITTEE

Wednesday 20 August 2014

Present: Councillor Sheard (in the Chair)
Councillors Bolt, Calvert, D Hall, Light, Pandor and N Turner

1 Membership of the Committee

No substitutions were made at the meeting.

2 Minutes

The Minutes of the meetings of the Committee held on 23 June 2014 were agreed as a correct record.

3 Interests

No interests were declared at the meeting.

4 Admission of the Public

It was agreed that Agenda Item 8 - Update on Human Resources and Industrial Relations Issue, be taken in private session due to the report containing confidential information.

5 Deputations/Petition

No deputations or petitions were received.

6 Public Question Time

No questions were asked at the meeting.

7 Exclusion of the Public

RESOLVED - That acting under Section 100(A)(4) of the Local Government Act, 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act, as specifically stated in the under mentioned Minutes.

8 Update on Human Resources and Industrial Relations Issue

(Exempt information relating to consultations and negotiations also contemplated consultations and negotiations in connection with a labour relations matter. The public interest in maintaining the exemption is that disclosure of information would prejudice the outcome of consultations and

negotiations with Trade Unions, which outweighs the public interest in disclosing the information).

Personnel Committee received a report updating on ongoing consultations and negotiations with Trade Unions on Human Resources issues. The considered report set out details of the basis of the ongoing consultation and negotiations with Trade Unions, reminded the Committee of the principals for the work force that had been approved at its previous meeting on 23 June 2014 and provided an update on the areas on which negotiations were being undertaken.

Personnel Committee were provided with an update on the next steps in relation to the ongoing negotiations and information was provided on the options open to the Council in the event of failure to agree on the areas under consideration, as set out in the report.

RESOLVED

(1) That approval be given to authority being delegated to Directors to conclude negotiations on changes to terms and conditions of service with Trade Unions in the areas set out in the considered report.

(2) That changes to HR Policy and associated conditions of service be approved in the areas outlined in the considered report, subject to the satisfactory outcomes of negotiations referred to in decision 1 above.

(3) That, in the event of a failure to reach agreement through negotiations in the areas set out in the considered report, approval be given to the introduction of the proposed changes to policy and terms and conditions of service through use of the Section 188 process, as outlined in the considered report.

(4) That the agreed changes to policy and terms and conditions of service be reported to a future meeting of the Personnel Committee.

PC4

Contact Officer: Richard Farnhill

KIRKLEES COUNCIL
PERSONNEL COMMITTEE

Tuesday 16 September 2014

Present: Councillor Sheard (in the Chair)
Councillors Bolt, Calvert, Cooper, D Hall, McBride, G Turner and N Turner

1 Membership of the Committee

Apologies for absence were submitted by Councillor Robert Light.

2 Minutes of previous meeting

The Minutes of the meeting of the Personnel Committee held on 20 August 2014 were agreed as a correct record.

3 Interests

No interests were declared at the meeting.

4 Admission of the Public

RESOLVED – That agenda item 9 – Update on Human Resources and Industrial Relations Issues, be taken as a private report due to the update being provided to the meeting containing exempt information regarding a labour relations issue.

5 Deputations/Petitions

No deputations or petitions were received.

6 Public Question Time

No public questions were asked at the meeting.

7 Assistant Director Support Services – Deletion of Post

Personnel Committee considered a report seeking approval for the deletion of the post of Assistant Director Support Services. The considered report provided a history in relation to the post, together with advice on the management arrangements and operational changes that had been put in place subsequent to the previous post holder leaving the post, which had resulted in the post being no longer required.

RESOLVED – That approval be given to the deletion of the post of Assistant Director Support Services.

8 Exclusion of the Public

RESOLVED - That acting under Section 100(A)(4) of the Local Government Act, 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act, as specifically stated in the under mentioned Minutes.

9

Update on Human Resources and Industrial Relations Issues

(Exempt information relating to consultations and negotiations and contemplated consultations and negotiations in connection with a labour relations matter. The public interest in maintaining the exemption is that disclosure of information would prejudice the outcome of consultations and negotiations with Trade Unions, which outweighs the public interest in disclosing the information.)

Further to Minute 8 of the meeting of the Personnel Committee on 20 August 2014, the Committee received a verbal update on negotiations that were ongoing with Trade Unions together with information on the next steps in the negotiation process.

RESOLVED – That the update provided to the Personnel Committee be noted.

PC5

Contact Officer: Steve Copley

KIRKLEES COUNCIL
PERSONNEL COMMITTEE

Monday 10 November 2014

Present: Councillor Sheard (in the Chair)
Councillors Bolt, Calvert, Cooper, Light, McBride, G Turner and N Turner

1 Membership of the Committee

Apologies for absence noted on behalf of Councillor David James Hall.

2 Minutes of previous meeting

The minutes of the Personnel Committee meeting on 16 September 2014 were approved.

3 Interests

No interests were declared.

4 Admission of the Public

RESOLVED – Members resolved to consider the following items in private session, as both items contain exempt information:-

* Proposals for recruitment of an Assistant Director – Financial management, risk, performance and information technology

* Human resources and industrial relations – An update

5 Deputations/Petitions

No deputations or petitions were received.

6 Public Question Time

No questions were submitted.

7 Exclusion of the public

RESOLVED - That acting under Section 100(A)(4) of the Local Government Act, 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act, as specifically stated in the under mentioned minutes.

- 8** **Proposals for recruitment of an Assistant Director – Financial Management, Risk, Performance and Information Technology**
(Exempt information relating to a particular employee of the Council. The public interest in maintaining the exemption, which would protect the rights of the individual under the Data Protection Act 1998, outweighs the public interest in disclosing the information and providing greater openness in the council's decision making)

David Smith, the Director of Resources, presented a report to seek the Committee's approval to the process for appointing an Assistant Director for Financial Management, Risk, Performance and Information Technology following the resignation of the current post holder.

RESOLVED -

- (1) That the Committee agrees to the advertisement of the post of Assistant Director (Financial Management, Risk, Performance and IT) using an open advertisement to consider applications from both external and internal applicants at the same time.
- (2) That an Appointment Panel be constituted in accordance with the terms of paragraph 3.1 of the report for the purpose of appointing to the post.
- (3) That the rights of the Cabinet Members to be notified of the proposed appointment will be waived and that the Leader, or another Cabinet Member nominated by the Leader, will be given the opportunity to object on the Cabinet's behalf with regard to the appointment to the post.
- (4) That, as an external advertisement will be used, the Committee approves the appointment and use of external search consultants.

- 9** **Human resources and industrial relations – Update**
(Exempt information relating to consultations and negotiations and contemplated consultations and negotiations in connection with a labour relations matter. The public interest in maintaining the exemption is that the disclosure of information would prejudice the outcome of consultations and negotiations with trade unions, which outweighs the public interest in disclosing the information.)

Further to the Personnel Committee on 16 September 2014, the Committee received a verbal update from Jacqui Gedman, Director of Economy, Skills and Environment, Ruth Redfern, Director of Communities, Transformation and Change and Rosemary Gibson, Head of Human Resources, on the negotiations that are ongoing with the trade unions, together with the next steps in the negotiation process in November 2014.

Mr Steve Walmsley, Regional Employers Director, Local Government Yorkshire and Humber, was also present to help answer questions.

RESOLVED -

(1) That the update provided by officers be noted.

(2) That a Personnel Committee be convened on Monday 24 November 2014, to consider what further progress has been made with these negotiations.

PHC1

Contact Officer: Andrea Woodside - Tel. 01484 221000

KIRKLEES COUNCIL

PLANNING AND HIGHWAYS COMMITTEE

Wednesday 4 June 2014

Present: Councillor S Hall (in the Chair)
Councillors Bolt, Brice, E Firth, Hill, Lyons, A Pinnock, Preest, Sokhal,
Wilkinson and Ward

1 Admission of the Public

The Committee determined that the business for the meeting be considered in public.

2 Sub-Committee and Appointment of Chairs thereof

It was moved by Councillor S Hall, seconded by Councillor E Firth and

RESOLVED – That the appointment of Planning Sub-Committees for the Heavy Woollen Area and the Huddersfield Area be approved, that the membership be as set out in the report at Item 13 of the Agenda of Annual Council, and that the Chairs be as follows:-

Heavy Woollen Area – Councillor P Kane
Huddersfield Area – Councillor C Preest

PHC2

Contact Officer: Andrea Woodside

KIRKLEES COUNCIL
PLANNING AND HIGHWAYS COMMITTEE

Tuesday 19 August 2014

Present: Councillor S Hall (in the Chair)
Councillors Armer, Bellamy, Brice, E Firth, Hill, A Pinnock, Preest, Sokhal
and Wilkinson

1 Membership of the Committee

Councillor Armer substituted for Councillor Bolt.
Councillor Bellamy substituted for Councillor Ward.
Apologies for absence were received on behalf of Councillor Lyons.

2 Minutes of the Previous Meeting

RESOLVED – That the Minutes of the meetings of the Committee held on
7 May 2014 and 4 June 2014 be approved as a correct record.

3 Interests and Lobbying

No interests or lobbying matters were declared.

4 Admission of the Public

It was noted that all agenda items would be considered in public session.

5 Deputations/Petitions

No deputations or petitions were received.

6 Public Question Time

No questions were asked.

7 Application 2014/90450 Fullwood Drive, Golcar

The Committee gave consideration to Application 2014/90450; outline
application for 8 dwellings (within a Conservation Area) at land off
Fullwood Drive, Huddersfield.

The Committee noted that the application had been referred from Planning
Sub-Committee (Huddersfield Area) on 31 July 2014 as it represented a
departure from the Unitary Development Plan. It was noted that the Sub-
Committee recommended that the application be approved, subject to
conditions.

Under the provisions of Council Procedure Rule 37, the Committee received representations from Councillor Iredale (local Member) and Mr Gledhill (applicant's agent).

Having given consideration to the submitted report and verbal submissions to the meeting it was;

RESOLVED - That Conditional Outline Approval be granted subject to the delegation of authority to officers to:

- (1) Impose all necessary and appropriate conditions
- (2) Subject to there being no substantive change that would alter this recommendation, issue the decision notice.

Conditions:

- (1) Approval of the details of the access, appearance, scale, layout and landscaping of the site (hereinafter called 'the reserved matters') shall be obtained from the Local Planning Authority in writing before any development is commenced.
- (2) Plans and particulars of the reserved matters referred to in Condition 1 above, relating to the access, appearance, scale, layout and landscaping of the site, shall be submitted in writing to the Local Planning Authority and shall be carried out in full accordance with the approved plans.
- (3) Application for approval of any reserved matter shall be made to the Local Planning Authority before the expiration of three years from the date of this permission.
- (4) The development hereby permitted shall be begun before the expiration of two years from the date of the approval of the last of the reserved matters.
- (5) The dwellings shall be faced in coursed natural stone and the roofing material shall be of a flat profile to harmonise with those on dwellings in close vicinity of the site.
- (6) No material operation as defined in Section 56(4)(a)-(d) of the Town & Country Planning Act 1990 shall be carried out to commence the development pursuant to this planning permission until arrangements for the provision of affordable housing within the development have been submitted to and agreed in writing by the Local Planning Authority. The arrangements shall cover the following matters:-
 - (a) the number and type of affordable housing units to be provided;
 - (b) the layout and disposition of the units affordable housing to be provided;
 - (c) the timescale for the implementation and completion of the affordable housing units; and
 - (d) the mechanism for ensuring that the affordable housing units remain affordable for both the initial and subsequent occupiers.
- (7) Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 1995 as amended (or any Order revoking or re-enacting that Order with or without modification) no

development included within Classes A, B, C, or E of Part 1 of Schedule 2 to that Order shall be carried out without the prior written consent of the Local Planning Authority.

(8) No development shall take place until full details including the height, design, siting and materials to be used for the erection of screen wall(s)/fence(s), retaining walls and constructional details and facing materials of all proposed boundary treatment have been submitted to and approved in writing by the Local Planning Authority. The development shall be completed in accordance with the approved details before the development hereby approved is occupied/brought into use and shall thereafter be retained.

(9) No development shall take place until details of the siting, design and material to be used in the construction of retaining walls/ structures abutting a highway have been approved in writing by the Local Planning Authority. The construction of the hereby approved dwellings shall commence only on completion of the retaining structures/walls in accordance with the approved details or unless otherwise approved in writing and thereafter retained as such.

(10) The development shall be carried out in complete accordance with Section 6 (pages 25-28 inclusive) of the Ecological Appraisal dated January 2014 by Messrs A & S Bourne submitted with the application together with all enhancement measures as indicated in the appraisal; such measures shall be retained for the lifetime of the development.

(11) The development shall be served solely off the access point onto Fullwood Drive as shown on the indicative amended layout on drawing no. 2330 – 03C.

(12) Notwithstanding the details shown on drawing no. 2330 – 03C, development shall not commence until a scheme detailing a turning head to accommodate a 11.6m refuse vehicle has been submitted to and approved in writing by the Local Planning Authority. No part of the development shall be brought into use until the approved scheme has been implemented

(13) The development shall not be brought into use until all areas indicated to be used for private drives and visitor parking areas have been laid out with a hardened and drained surface in accordance with the Communities and Local Government; and Environment Agency's 'Guidance on the permeable surfacing of front gardens (parking areas)' published 13th May 2009 as amended or any successor guidance. Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 1995 as amended (or any Order revoking or re-enacting that Order) those areas shall be so retained, free of obstructions and available for the use(s) specified on the submitted/listed plan(s) for the lifetime of the development.

(14) Development shall not commence until a scheme detailing provision for access and on site parking for construction workers vehicles for the duration of the construction period has been submitted to and approved in writing by the Local Planning Authority. The approved scheme shall be fully implemented throughout the construction period.

(15) Development shall not commence until a Phase II Intrusive Site Investigation Report has been submitted to and approved in writing by the Local Planning Authority.

(16) Where site remediation is recommended in the Phase II Intrusive Site Investigation Report approved pursuant to condition no. 15 development shall not commence until a Remediation Strategy has been submitted to and approved in writing by the local planning authority. The Remediation Strategy shall include a timetable for the implementation and completion of the approved remediation measures.

(17) Remediation of the site shall be carried out and completed in accordance with the Remediation Strategy approved pursuant to condition no. 16. In the event that remediation is unable to proceed in accordance with the approved Remediation Strategy or contamination not previously considered [in either the Preliminary Risk Assessment or the Phase II Intrusive Site Investigation Report] is identified or encountered on site, all works on site (save for site investigation works) shall cease immediately and the local planning authority shall be notified in writing within 2 working days. Unless otherwise agreed in writing with the local planning authority, works shall not recommence until proposed revisions to the Remediation Strategy have been submitted to and approved in writing by the local planning authority. Remediation of the site shall thereafter be carried out in accordance with the approved revised Remediation Strategy.

(18) Following completion of any measures identified in the approved Remediation Strategy or any approved revised Remediation Strategy a Validation Report shall be submitted to the local planning authority. Unless otherwise agreed in writing with the local planning authority, no part of the site shall be brought into use until such time as the remediation measures for the whole site have been completed in accordance with the approved Remediation Strategy or the approved revised Remediation Strategy and a Validation Report in respect of those remediation measures has been approved in writing by the local planning authority.

(19) Development shall not commence until a scheme detailing foul, surface water and land drainage, (including off site works, outfalls, balancing works, plans and longitudinal sections, hydraulic calculations, phasing of drainage provision, existing drainage to be maintained/diverted/abandoned) has been submitted to and approved in writing by the Local Planning Authority. None of the dwellings shall be occupied until such approved drainage scheme has been provided on the site to serve the development or each agreed phasing of the development to which the dwellings relate and the approved scheme shall thereafter be retained throughout the lifetime of the development.

(20) The site shall be developed with separate systems of drainage for foul and surface water on and off site.

(21) Development shall not commence until an investigation to determine the route and condition of a small diameter pipe ('watercourse') from an existing trough to a recognised outfall and a scheme detailing the piping of the 'watercourse' at the point(s) of access or within the site has been submitted to and approved in writing by the Local Planning Authority. The scheme shall include a detailed maintenance and management regime for the piped 'watercourse' and works for the lifetime of the development. No

part of the development shall be brought into use until the watercourse piping works and compensatory watercourse works comprising the approved scheme have been completed. The maintenance and management regimes shall be implemented for the lifetime of the development.

(22) Development shall not commence until a scheme restricting the rate of surface water discharge from the site to a maximum of 3 litres per second has been submitted to and approved in writing by Local Planning Authority. The drainage scheme shall be designed to attenuate flows generated by the critical 1 in 100 year storm event with an appropriate allowance for climate change and stored on site in areas to be approved in writing by the Local Planning Authority. The scheme shall include a detailed maintenance and management regime for the storage facility including the flow restriction. There shall be no piped discharge of surface water from the development and no part of the development shall be brought into use until the flow restriction and attenuation works comprising the approved scheme have been completed. The approved maintenance and management scheme shall be implemented throughout the lifetime of the development.

(23) The development shall not commence until an assessment of the effects of 1 in 100 year storm events, with an additional allowance for climate change, exceedance events and blockage scenarios, on drainage infrastructure and surface water run-off pre and post development between the development and the surrounding area, in both directions, has been submitted to and approved in writing by the Local Planning Authority. No dwellings shall be occupied until the works comprising the approved scheme have been completed and such approved scheme shall be retained thereafter throughout the lifetime of the development.

(24) There shall be no new buildings, structures or raised ground levels within 3 metres either side of the centre line of watercourses within or along the boundary of the site.

(25) Notwithstanding the submitted indicative plans and information, an Arboricultural Tree Survey including a Method Statement, completed in accordance with British BS 5837, shall be submitted to and approved in writing by the Local Planning Authority before development commences. The method statement shall include details on how the construction work will be undertaken with minimal damage to the protected trees and their roots. Thereafter, the development shall be carried out in complete accordance with the approved Arboricultural Method Statement.

KIRKLEES COUNCIL

POLICY COMMITTEE

Wednesday 23 July 2014

Present: Councillor Sheard (in the Chair)
Councillors Cooper, Light, Marchington, McBride, Pandor and C Scott

Observers: Councillors Richards and G Turner

1 Membership of Committee

Apologies for absence noted on behalf of Councillors David Hall, Andrew Palfreeman and Nicola Turner

2 Minutes of previous meeting

The Minutes of the Policy Committee meeting on 25 June 2014 were approved.

3 Interests

No interests were declared.

4 Admission of the public

Members agreed to hold the Policy Committee in public session.

5 Deputations and petitions

The Committee received a deputation, led by Mr Darren Crowe, on behalf of UNISON, highlighting his concerns over the limited notice given to staff and the trade union about the options for change described in Item 8 below.

Councillor Sheard responded by explaining that these are only options for change and there will be opportunities for further engagement and consultation, including meetings for representatives of management and the trade unions, in the period up to the Budget Council meeting in February 2015.

Officers also confirmed that staff in the Libraries Service had been provided with a brief overview of the options described in today's presentation on "Kirklees library and information services".

6 Public question time

No questions were submitted.

7 Member question time

No questions were submitted.

8 Budget and New Council

David Smith, the Director for Resources, introduced today's discussion by reminding members of the report on the "Council budget strategy – The medium term financial plan for 2015/16 to 2017/18", which had been considered at Council on 16 July 2014, and by explaining that the Cabinet will be releasing a set of budget proposals in late August 2014, for a public consultation exercise from September 2014 onwards. Progress

reports will be provided at the Council meetings in the period up to the Budget Council meeting on 18 February 2015.

Paul Johnson, the Assistant Director for Family Support and Child Protection, and Sue Richards, the Assistant Director for Social Care and Wellbeing for Adults, went on to introduce a presentation on "Early intervention and prevention" which explained the thinking behind the options to change the access and the delivery of local services.

Members questions focused on:-

- How the Council and its local partners can make better use of the data and intelligence which is available to help develop local services
- How to change our approach, our culture and the traditional views associated with the delivery of services.
- The skills and technology required to do this.

Jane Brady, the Assistant Director for Customer and Exchequer Services, went on to introduce a presentation on "Kirklees library and information centres" which explained a range of options for the local libraries in Kirklees.

Members questions focused on:-

- The cost of the services currently provided and the costs of the different options for change
- The implications for the facilities and services available in each locality, and the opportunities to look at working differently with the community groups and local schools in those areas.
- The implications for the staff who are currently involved in the provision of library services.

Members of the Committee went on to discuss how these options for change may develop from August 2014 onwards.

RESOLVED -

(1) The options for change described in the presentation on "Early intervention and prevention" be noted.

(2) The options for change described in the presentation on "Kirklees library and information centres" be noted.

(3) Further consultation and debate on the work surrounding the development of these options for change take place as the debate on the "Budget and New Council" progresses in the period from August 2014 onwards.

KIRKLEES COUNCIL

POLICY COMMITTEE

Monday 15 September 2014

Present: Councillor Sheard (in the Chair)
Councillors Calvert, Cooper, Light, Marchington, McBride, Palfreeman, Pandor and
N Turner

Observers: Councillors K Pinnock, Stewart-Turner and G Turner

1 Membership of Committee

Apologies for absence noted on behalf of Cllrs David Hall and Cathy Scott

2 Minutes of previous meeting

The minutes of the Policy Committee meeting on 23 July 2014 were approved

3 Interests

No interests were declared

4 Admission of the public

Members agreed to hold the Policy Committee in public session.

5 Deputations and petitions

No deputations or petitions were received.

6 Public question time

No questions were submitted

7 Member question time

No questions were submitted

8 Your heritage – Always on view

The Policy Committee considered a presentation and report by Ruth Redfern, the Director of Communities, Transformation and Change, setting out details on the work being undertaken by officers to rethink the heritage offer in Kirklees. The report included an update on income, the current proposals and the work of two officer working groups and their recommendations for the future.

Following on from the introduction of the presentation and report, members asked that officers consider the following points in the development of these proposals for change etc from 2014/15 onwards.

* How can we be bolder and more daring in order to consider doing things differently to help raise public awareness of the unique heritage that is available and on offer to local people as well as visitors to Kirklees and West Yorkshire

* How to get the collections and exhibits out on tour for local adults and children to see and enjoy – rather than relying on them to visit our buildings and museums

- * How this offer and its economic benefits can be promoted, working in conjunction with the other local authorities in West Yorkshire and the campaigns and offers that they will also be looking to promote
- * Looking at our geographical position in the development of this offer and our proximity to the Peak District and the Dales, and long distance heritage trails and walks that people enjoy
- * Reviewing the opening times for our buildings and considering new opportunities for the use of our local and historic buildings. For example, as venues for films, TV shows and weddings
- * Reviewing the festivals which are taking place in Kirklees, including those which the Council should seek to get involved with
- * The opportunities to adopt a more commercial approach and generate additional income, including the provision of the merchandise and souvenirs that visitors look to purchase
- * Checking that our managers and staff and partners have the skills to do this
- * Being clear about the framework and parameters within which these services will be working from 2015/16 onwards.

RESOLVED:-

- (1) That the Policy Committee notes the report from the Director of Communities, Transformation and Change and Assistant Director for Communities and Leisure, along with their presentation "Protecting the legacy"
- (2) That the Policy Committee acknowledges and thanks staff from Museums and Galleries for their work and encourages them to develop their thinking and ideas, taking in to account the ideas and suggestions offered up by members in today's meeting.
- (3) That members refer any further ideas and suggestions to the Director of Communities, Transformation and Change and Assistant Director for Communities and Leisure for consideration.

9 Physical activity and sport

The Policy Committee considered a presentation and report by Alison Morby, the Sports and Physical Development Manager, and David Morby, the Head of Active and Creative Communities, setting out the work being undertaken to develop a strategic approach to activity and facilities for physical activity and sport in Kirklees.

The presentation and report focused on the work being undertaken to draft a new "Physical Activity and Sport Strategy", working with the Physical Activity and Sport Partnership in Kirklees, and the work on a "Built Leisure and Sports Facility Strategy" and a "Playing Pitch Strategy" which will, when completed in 2015, contribute to the achievement of the vision for physical activity and sport in Kirklees.

Officers went on to explain the significance of these strategies for the Kirklees area and all of the organisations in the public, private and voluntary sector, in sorting out their local priorities for development and investment from 2015/16 onwards.

Members' questions focused on the importance of completing the Physical Activity and Sport Strategy in order to consider what activities and facilities are currently available and what may still be required within the Kirklees area.

Cllr Kath Pinnock also asked Cabinet Members to consider the opportunity which could become available in 2014/15 to develop the sports facilities in North Kirklees by looking again at the development of the Whitcliffe Mount school site.

RESOLVED:-

(1) That the Policy Committee notes the report from the Sports and Physical Activity Development Manager and Head of Active and Creative Communities, along with the presentation "Physical activity and sport in Kirklees", which set out the opportunities for the development of the draft Physical Activity and Sports Strategy, plus associated strategies, by 2015, and the role of the Council in supporting the vision for physical activity and sport in Kirklees.

(2) That officers consider the ideas and suggestions offered up by members in today's meeting in the development of the strategies and work required by 2015.

POLC4

Contact Officer: Richard Farnhill – 01484 221000

KIRKLEES COUNCIL

POLICY COMMITTEE

Wednesday 8 October 2014

Present: Councillor Sheard (in the Chair)
Councillors Calvert, Lawson, Light, McBride, Pandor and C Scott

- 1 Membership of the Committee**
Apologies for absence were submitted by Councillor D Hall and Councillor Lawson substituted for Councillor Marchington.
- 2 Minutes of Previous Meeting – 15 September 2014**
The Minutes of the meeting held on 15 September 2014 were agreed as a correct record.
- 3 Interests**
No interests were declared at the meeting.
- 4 Admission of the Public**
All items were considered in public session.
- 5 Deputations/Petitions**
No deputations or petitions were received.
- 6 Public Question Time**
No questions were asked at the meeting.
- 7 Member Question Time**
No Member questions were asked at the meeting.
- 8 Social Action in Kirklees**
The Policy Committee considered a report providing an update to the Council's approach to Social Action. The report provided information on the approach taken in Kirklees to Social Action and explained that Social Action, in basic terms, relates to instances where people help other people in all sorts of different ways, with the potential to change lives. The considered report set out the benefits to the Council and the community as a whole of Social Action being embraced more widely, and information was also provided on the intended recognition of the Council's ideas, through the awarding of significant external funding from the Cities of Service and Bloomberg Challenge initiatives.

The report went on to set out information on the role Councillors could take in creating conditions for Social Action to flourishing communities.

The Committee went on to receive a short presentation setting out indications of the level of current community involvement in Social Action activities, to the role played by the voluntary and community sector in this area of activity together with information of potential outcomes from the concept being embraced more widely.

During discussion on the item Councillors present at the meeting made the following comments:-

- * The important role Social Action will play in complementing and supplementing services provided by the Council moving forward.
- * The massive potential for creating a difference within communities by small interventions made by the Council to encourage Social Activity.
- * The burden faced by community groups through the need to provide insurance and comply a whole range of legislation when undertaking community events and the barriers that this can cause to making progress
- * The resources provided by the Bloomberg award and the way this can be used to increase Social Action in Kirklees.

RESOLVED

(1) That the report and presentation of the Head of Safe and Cohesive Communities be noted.

(2) That the acknowledgement and thanks of the Committee to officers involved in this work be recorded and that they be encouraged to develop their thinking and ideas in this area of activity.

9 Transforming Creative Kirklees

The Policy Committee considered a report setting out work undertaken within the Council to rethink the Council's cultural offer, with particular reference to art and events. The considered report set out information on current funding arrangements for cultural activity within Kirklees and provided information on the functions undertaken by the Creative Economy Team, including details of the large scale events that were supported by the Team within the Council.

The Policy Committee also received a short presentation providing information on the Council's 'Creative Kirklees' vision, the economic and wellbeing impact of creative investment within Kirklees, the types of investment currently provided within the arts sector and the role the Council could play in the future as an enabler.

During discussion on the report Members of the Policy Committee made reference to the need to consider cultural/arts investment at a West Yorkshire and regional level as well as self-contained funding within the

Council's area and the need to focus on commercial contributions to events that could take place locally.

RESOLVED

(1) That the presentation and report of the Creative Economy and Voluntary and Community Sector Development Manager be noted.

(2) That the Committee acknowledge and thank the Creative Economy Team for their work and that they be encouraged to develop their thinking and ideas in this area of activity.

SPC1

Contact Officer: Richard Dunne

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KIRKLEES COUNCIL
STRATEGIC PLANNING COMMITTEE

Thursday 6 November 2014

Present: Councillor S Hall (in the Chair)
Councillors Armer, Brice, Kane, Lyons, A Pinnock and G Turner

1 Membership of the Sub Committee

Councillor Lyons substituted for Councillor Cooper.

Councillor G Turner substituted for Councillor Preest.

Councillor Armer substituted for Councillor Ward.

2 Site Visits

The Planning Committee visited the sites of the following proposals:

- (a) Application 2014/91714 - Erection of 2 dwellings and widening, surfacing and lighting to Station Road at land at Station Road, Meltham, Holmfirth.
- (b) Application 2014/92021 - Reserved matters application for erection of 94 dwellings at land off Grange Road, Golcar, Huddersfield.
- (c) Application 2014/92214 - Erection of 30 dwellings and associated works including highways and landscaping at land off Crosland Road, Lindley, Huddersfield.
- (d) Application 2014/92515 - Change of use from B2 to Community Hub and Church, mixed class D1 and D2 use at Former Britvic Site, Willow Lane, Birkby, Huddersfield.
- (e) Application 2014/92662 - Change of use from builders merchant (Sui Generis) to warehouse (B8), vehicle workshop (B2) and external vehicle storage at Builder Centre, Willow Lane, Fartown, Huddersfield.
- (f) Application 2014/92610 - Outline application for formation of snow sports slope (modified proposal) at John Smiths Stadium, Stadium Way, Huddersfield.

- (g) Application 2014/90688 - Outline application for erection of commercial floorspace (B1c, B2, B8) including details of engineering operations to form serviced employment plots and full application for the erection of 166 dwellings at land at Slipper Lane, Mirfield.
- (h) Application 2014/91575 - Demolition of existing filter beds. Land fill site and change of use from redundant sewerage beds to agricultural land at Old Sewerage Works, Smithies Lane, Heckmondwike.

3 Minutes of the Planning and Highways Committee meeting

The Minutes of the meeting held on 19 August 2014 were approved as a correct record.

4 Interests and Lobbying

No interests or lobbying declared.

5 Admission of the Public

The Planning Committee considered the question of the exclusion of the public and determined that all items be taken in public session.

6 Deputations/Petitions

No deputations or petitions were received.

7 Public Question Time

No questions were asked.

8 Planning Applications

The Planning Committee considered the schedule of the planning applications. Under the provisions of Council Procedural Rule number 37, the Planning Committee heard representations from the members of the public in respect of the following applications;-

- (a) Application 2014/92021 - Reserved matters application for erection of 94 dwellings at land off Grange Road, Golcar, Huddersfield - Gordon Bray, Ray Collier and Maureen Davies (objectors) Councillor Andrew Marchington (Ward Member) and Mark Jones (speaking on behalf of the applicant)
- (b) Application 2014/92214 - Erection of 30 dwellings and associated works including highways and landscaping at land off Crosland Road, Lindley, Huddersfield - Amandeep Randhawa, Peter Schofield and Jill Sykes (objectors), Councillor Mark Hemingway (Ward Member) and Chris Darley (agent)
- (c) Application 2014/91575 - Demolition of existing filter beds. Land fill site and change of use from redundant sewerage beds to agricultural land at Old Sewerage Works, Smithies Lane,

Heckmondwike - David Storrie (agent speaking on behalf of the applicant)

- (d) Application 2014/91714 - Erection of 2 dwellings and widening, surfacing and lighting to Station Road at land at Station Road, Meltham, Holmfirth - Andy Rushby (speaking on behalf of the applicant)
- (e) Application 2014/92515 - Change of use from B2 to Community Hub and Church, mixed class D1 and D2 use at Former Britvic Site, Willow Lane, Birkby, Huddersfield - Chris Haygarth (speaking on behalf of the applicant)

RESOLVED - That the applications under the Planning Acts included in the list submitted for the consideration by the Planning Committee be determined as now indicated and that the schedule of such decisions be circulated to members.